



अखिल भारतीय तकनीकी शिक्षा परिषद्
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(भारत सरकार का एक संवैधानिक निकाय) (A STATUTORY BODY OF THE GOVT. OF INDIA)

F.No.: SWRO -2010-1-6506273
Date: 28 July, 2010

To,
The Principal Secretary,
Higher Education Department,
Govt. of Kerala,
Thiruvananthapuram - 695 001

Sub: Approval for New Institute / Integrated Campus from academic year 2010-11

Name of the Institute

St. Joseph's Institute of Hotel Management & Catering,
Choondacherry P.O., Plassanal Via, Palai,
Kottayam Dist.Kerala - 686579
Technical Institution

Sir / Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2010 notified by the Council vide notification number F. No. 04/0007/2003-05/F.No. 37-3/Legal/2010 dated 06/02/2010 and other notifications, as applicable and published from time to time, and based on the recommendations of Regional Committee and Executive Committee / Council, I am directed to convey the approval to The Diocesan Technical Education Trust, Bishop's House, Palai, 686575 for starting St. Joseph's Institute of Hotel Management & Catering at Choondacherry P.O., Plassanal Via, Palai, Kottayam Dist.Kerala - 686579 to conduct following courses with the intake indicated below for the academic year 2010 - 2011.

Sl. No.	Programme	Name of the Course	Level	Approved Intake for 2010 - 11
01	BHM	BHM	UG	60

Note:- The approval is valid for two years from the date of issue of this letter for getting affiliation with respective University and fulfilling State Govt. requirements for admission.

The Society/Trust/Institution shall obtain necessary affiliation / permission from the concerned affiliating University as per the prescribed schedule of the University/ Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the application society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at such time.

Note: The mandatory disclosure in format as prescribed in Approval Process Handbook is required to be hosted on the Institute website as per directions in the AICTE website failing which, action would be initiated as per the rules and regulations of the AICTE.

1 of 4

Handwritten signature

7वाँ तल, चन्द्रलोक भवन, जनपथ नई दिल्ली - 110001
7th Floor, Chanderalok Building, Janpath, New Delhi - 110001

{ 28-7-2010
27-7-2010

All Institutions shall fulfill the following general conditions:

1. The management shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The admission shall be made only after adequate infrastructure and all other facilities, including the availability / recruitment of the required faculty are provided as per norms and guidelines of the AICTE.
3. The admissions shall be made in accordance with the regulations notified by the Council from time to time.
4. The curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the norms prescribed by the AICTE and concerned affiliating university where ever applicable.
5. The management of the Institution shall not close the Institution or the institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
6. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution."
7. The institutions shall not have any collaborative arrangements with any Indian and / or Foreign Universities for conduct of technical courses other than those approved by AICTE without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
8. The Institution shall not conduct any course(s) in the field of technical education in the same premises / campus and / or in the name of the Institution without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
9. The institution shall not conduct any non-technical course (s) in the same premises / campus under any circumstances. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the institution.
10. The institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the institution.
11. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students / guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the institution.
12. The accounts of the institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or any body or persons authorized by it.

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13. The Director / Principal and the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the Council from time to time.
14. The technical institution shall publish an information booklet before commencement of the academic year giving details regarding the institution and courses / programs being conducted and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the institution.
- ✓ 15. It shall be mandatory for the technical institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place. //
16. If a technical institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the institution.
17. All the laboratories, workshops etc. shall be equipped as per the syllabi of the concerned affiliating University and shall be in operational condition before making admissions.
18. A library shall be established with adequate number of titles, books, journals (both national & international), E-subscription, etc. as per AICTE norms.
19. A computer center with adequate number of terminals, printers etc. shall be established as per AICTE norms.
20. AICTE may carry out random inspections round the year for verifying the status of the institutions to ensure maintenance of norms and standards.
21. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
22. The institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
23. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution / University to the student / candidate withdrawing from the program. It would not be permissible for institutions and Universities to retain the School / Institution Leaving Certificates in original to force retention of admitted students (See Public Notice AICTE/ DPG/ 03(01)/2008)
24. The institution shall take appropriate measures for prevention of ragging in any form, in the light of directions of Hon'ble Supreme Court of India in Writ Petition No. 656/1998. In case of failure to prevent the instances of ragging by the institutions, the Council shall take appropriate action as per the notified regulations.
25. The institution shall provide barrier free environment and toilets for physically challenged persons.

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The Management of the Institute shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and / or non adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

D. K. Pallwal
(Dr. D. K. Pallwal)
Member Secretary, AICTE

Copy to:

1. The Regional Officer , All India Council for Technical Education, South Western Regional Office, P.K. Block, Palace Road, Bangalore - 560 009
2. The Director, Directorate of Technical Education, Govt. of Kerala, Padmavilasam Fort Road, Thiruvananthapuram - 695 023
3. The Registrar, Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam, Kerala - 686560
4. ✓ The Principal / Director, St. Joseph's Institute of Hotel Management & Catering at Choondacherry P.O., Plassanal Via, Palai, Kottayam Dist Kerala - 686579
5. The Chairman/ Secretary, The Diocesan Technical Education Trust, Bishop's House, Palai, 686575
6. Guard File (AICTE).

MAHATMA GANDHI UNIVERSITY
(Abstract)

Unaided Self Financing Institution - St. Joseph's Institute of Hotel Management & Catering Technology, Choondacherry. P.O., Palai - Judgment of the Hon'ble High Court in IA No.15515/10 - Provisional affiliation granted 2010-11 - Orders issued.

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ACADEMIC AVII SECTION

U.O.No.5918/10/Ac.AVII

Dated, P.D Hills 19.11.2010

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- Read:-
- 1) Application dated 28.01.2010 submitted by the Chairman, Diocesan Technical Education Trust, Palai
 - 2) U.O.No.2269/Ac.AIV/1/2010/Acad dated 13.05.2010
 - 3) F.No.SWRO-2010-1-6508273 dated 28.07.2010, AICTE, New Delhi.
 - 4) This office letter No:2793/10/Ac.AVII dated 12.08.2010
 - 5) Notification No:GS3-1802/2010 dated 20.08.2010, Kerala Raj Bhavan, Thiruvananthapuram
 - 6) U.O.No.4272/10/Ac.AVII dated 27.08.2010
 - 7) Minutes of the Meeting of the Syndicate held on 09.09.2010, sub item OA.1
 - 8) F.No.10-11/01/SWRO(App)/27 dated 22.09.2010, AICTE, New Delhi.
 - 9) This office letter No:3008/10/Ac.AVII dated 23.09.2010
 - 10) GO(Rt) No.2006/10/H.Edn dated 14.10.2010, Higher Education (J) Department, Thiruvananthapuram
 - 11) Minutes of the Meeting of the Syndicate held on 03.11.2010 in item No.OA.7(A)/10.08
 - 12) Judgment of the Hon'ble High Court in I.A.No.15515 in WP No.32288 of 2010 dated 09.11.2010.
 - 13) Order of the Hon'ble Vice Chancellor on 18.11.2010, exercising power under section 10(17) of Chapter 3 of M.G University Act, 1985

ORDER

The application read (1) submitted by the Chairman, Diocesan Technical Education Trust, Palai, for affiliation of new Institution under the name and style, St. Joseph's Institute of Hotel Management & Catering Technology, for conducting Bachelor of Hotel Management (BHM) course with an intake of 60 students during the academic year 2010-11 was processed as per the approval order from AICTE and Notification read (3) and (5) above, respectively.

As per paper read (6) Inspection Commission was constituted to assess the facilities available with the Institution. In the light of the Resolution of the Syndicate read (7) above, the recommendation of the University was forwarded to Government vide letter read (9) above seeking views.

Meanwhile the Chairman, Diocesan Technical Education Trust, Palai filed a Writ Petition before the Hon'ble High Court praying to direct the University to issue provisional affiliation to the BHM course, enabling to commence the said course during the academic year 2010-11 itself.

In compliance with the judgment of the Hon'ble High Court and as per the Minutes of the Syndicate read (11) above, the Hon'ble Vice Chancellor invoking power under section 10(17) of Chapter 3 of M.G. University Act, 1985, granted provisional affiliation to St. Joseph's Institute of Hotel Management & Catering Technology, Choondacherry, Palai for conducting Bachelor of Hotel Management course with an intake of 60 students for the academic year 2010-11.

Sanction has, therefore, been accorded for granting provisional affiliation to new Self Financing Institution, St. Joseph's Institute of Hotel Management & Catering Technology, Choondacherry, Palai with BHM course with an intake of 60 for the academic year 2010-11, subject to the following conditions:

1. The provisional affiliation is granted for one academic year only.
2. The Management shall prepare and present the students, in accordance with the laws of the University for the examination and as per the approved scheme and syllabus of the University in the subjects concerned.
3. The admission to the courses shall be made as per the existing rules of admissions and provisions made for unaided colleges/courses.
4. The Educational agency shall furnish a financial guarantee of Rs.3,00,000/- (Rupees Three lakhs only) as provided in Mahatma Gandhi University Statute;
5. The Educational Agency shall remit Rs.5,00,000/- (Rupees Five lakhs only) in the Mahatma Gandhi University Fund towards Initial Affiliation Fee within 15 days of receipt of this order.
6. The Educational agency shall submit an undertaking in a stamped paper worth Rs.50/- to the effect that it will abide by the rules, regulations, orders and instructions issued by the University, State Government, Accrediting Agency regarding the admissions to the courses, from time to time.
7. The Institution shall observe the admission norms regarding the eligibility of candidates and the norms of reservation framed by the AICTE/ University.
8. The Institution shall submit the list of students admitted to the course along with relevant details within 15 days after closing admission.
9. The Institution shall remit all the fees due to the University within 15 days after closing admission every year at the following rates which is subject to change.

- | | | |
|--------------------------------------|---|-----------------------------------|
| a) Students Affiliation Fee | : | Rs. 200/- (UG course) per student |
| b) University Union Fee | : | Rs. 30/- per student |
| c) University Sports Affiliation Fee | : | Rs. 75/- per student |
| d) Student's Welfare Fund | : | Rs. 10/- Per student |
| e) Student's Insurance | : | Rs. 2/- per student |
| f) Annual Administration Fee | : | Rs. 500/- per student per year |

10. Collection of Annual Administration Fee from the students under any circumstance is not permitted.
11. Non-compliance with any of the above mentioned conditions will result in the withdrawal of affiliation.

Orders are issued accordingly.

Sd/-
SHAMLA V.K.
DEPUTY REGISTRAR (ACAD-I)
For REGISTRAR

Copy to:

1. The Principal Secretary to Government, Higher Education Department, TVM
2. The Chairman, Diocesan Technical Education Trust, Palai
3. The Principal, St. Joseph's Institute of Hotel Management & Catering Technology, Choondacherry, P.O., Palai
4. The Commissioner for Entrance Examinations, Thiruvananthapuram.
5. The Director, Technical Education, Thiruvananthapuram
6. The Director, AICTE, New Delhi/SWRO, Bangalore
7. PS to VC/PVC
8. PA to Registrar/FO/CE/DCDC
9. Public Relations Officer/Enquiry/Content Management Section
10. Information Centre
11. Ac.AVIII Section
12. JR/DR/AR - Acad/Exam
13. EB/ER Section
14. Tabulation Sections
15. Records Section
16. Stock File / File Copy

FORWARDED / BY ORDER

[Signature]
SECTION OFFICER

File No: 3007/10/Ac.AVII





GOVERNMENT OF KERALA

Abstract

Higher Education - NOC for conducting existing BHMCT course in St. Joseph's Institute of Hotel Management & Catering Technology, Palai, Kottayam - Expost facto sanction accorded - Orders issued.

HIGHER EDUCATION (J) DEPARTMENT

G.O.(Ms) No.46/15/H.Edn.

Dated, Thiruvananthapuram, 11 ..02..2015

- Read:-
- (1) G.O.(Ms) No.16/08/H.Edn. dated 03-03-2008.
 - (2) Circular No. 43492/J2/09/H.Edn. dated 23-02-2010.
 - (3) Letter F.No.South-West/1-1369910332/2013/EOA dated 19-03-2013 from the Member Secretary, AICTE, New Delhi.
 - (4) Letter No.3175/1/14/Ac AVII dated 19-02-2014 from the Registrar, Mahatma Gandhi University, Kottayam.
 - (5) Letter No. L3/28188/2013 dated 28-02-2014 from the Director of Technical Education, Thiruvananthapuram.
 - (6) Letter of Undertaking dated 05-11-2014 and Affidavits submitted by the Manager, St.Joseph's Institute of Hotel Management & Catering Technology, Palai.
 - (7) G.O.(Rt) No.2802/14/H.Edn. dated 26-11-2014.
 - (8) Agreement dated 28-01-2015 executed by the Manager, St.Joseph's Institute of Hotel Management & Catering Technology, Palai.

ORDER

Government are pleased to issue NOC to ST.JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, PALAI, Kottayam under the management of Diocesan Technical Education Trust, Palai, Kottayam for conducting the existing Bachelor of Hotel Management & Catering Technology (BHMCT) Course with an intake of 60 seats during the academic year 2014-15 alone, and also expost facto sanction for conducting the course from the academic years 2010-11, 2011-12, 2012-13 and 2013-14, as per the conditions specified in the Government Order 7th cited and as per the terms and conditions stipulated in the agreement executed by the Manager, St.Joseph's Institute of Hotel Management & Catering Technology, Palai with the Additional Secretary, Higher Education Department read as 8th paper above and also subject to the fulfilment of the conditions in the Undertaking and Affidavits submitted by the Educational Agency read as 6th paper above.

(By Order of the Governor)

M. SHERIF

ADDITIONAL SECRETARY TO GOVERNMENT

To

- 1) The Member Secretary, AICTE, 7th Floor, Chandra Lok Building, Janpath, New Delhi.
- 2) The Director of Technical Education, Thiruvananthapuram.
- 3) The Commissioner for Entrance Examinations, Thiruvananthapuram.
- 4) The Registrar, Mahatma Gandhi University, Kottayam.
- 5) The Manager, St.Joseph's Institute of Hotel Management & Catering Technology, Palai, Choondacherry, Kottayam
- 6) Stock File/Office Copy.

Copy to:-

- a) Private Secretary to Minister (Education)
- b) P.A. to Secretary to Government (Higher Education Department)

Forwarded/ By Order


SECTION OFFICER



GOVERNMENT OF KERALA

Abstract

Higher Education - NOC for increase in intake in the existing BHMCT course in St. Joseph's Institute of Hotel Management & Catering Technology, Palai, Kottayam - Sanction accorded - Orders issued.

HIGHER EDUCATION (J) DEPARTMENT

G.O.(Ms) No.48/15/H.Edn.

Dated, Thiruvananthapuram, 11.02.2015

- Read:-**
- (1) G.O.(Ms) No.16/08/H.Edn. dated 03-03-2008.
 - (2) Circular No. 43492/J2/09/H.Edn. dated 23-02-2010.
 - (3) Letter F.No.South-West/1-2011143551/2014/EOA dated 04-06-2014 from Member Secretary, All India Council for Technical Education.
 - (4) Letter No.3181/1/14/Ac A VII dated 31-05-2014 from the Registrar, Mahatma Gandhi University, Kottayam.
 - (5) Letter No. L3/28188/2013 dated 23-09-2014 from the Director of Technical Education, Thiruvananthapuram.
 - (6) Letter of Undertaking dated 19-09-2014 and Affidavits submitted by the Manager, St. Joseph's Institute of Hotel Management & Catering Technology, Palai.
 - (7) G.O.(Rt) No.28/15/H.Edn. dated 07-01-2015.
 - (8) Agreement dated 28-01-2015 executed by the Manager, St. Joseph's Institute of Hotel Management & Catering Technology, Palai.

ORDER

Government are pleased to issue NOC to ST. JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, PALAI, Kottayam under the management of Diocesan Technical Education Trust, Palai, Kottayam for increase in intake in the existing Bachelor of Hotel Management & Catering Technology (BHMCT) Course from 60 to 90 (ie., additional intake of 30) seats in the institution during the academic year 2014-15 alone, as per the conditions specified in the Government Order 7th cited and as per the terms and conditions stipulated in the agreement executed by the Manager, St. Joseph's Institute of Hotel Management & Catering Technology, Palai with the Additional Secretary, Higher Education Department read as 8th paper above and also subject to the fulfilment of the conditions in the Undertaking and Affidavits submitted by the Educational Agency read as 6th paper above.

(By Order of the Governor)

M. SHERIF

ADDITIONAL SECRETARY TO GOVERNMENT

To

- 1) The Member Secretary, AICTE, 7th Floor, Chandra Lok Building, Janpath, New Delhi.
- 2) The Director of Technical Education, Thiruvananthapuram.
- 3) The Commissioner for Entrance Examinations, Thiruvananthapuram.
- 4) The Registrar, Mahatma Gandhi University, Kottayam.
- 5) The Manager, St. Joseph's Institute of Hotel Management & Catering Technology, Palai, Choondacherry, Kottayam.
- 6) Stock File/Office Copy.

Copy to:-

- a) Private Secretary to Minister (Education)
- b) P.A. to Secretary to Government (Higher Education Department)

Forwarded/ By Order


SECTION OFFICER







GOVERNMENT OF KERALA

Abstract

Higher Education - Administrative Sanction for executing agreement for the renewal of NOC for conducting the existing BHMCT course in St.Joseph's Institute of Hotel Management & Catering Technology, Palai, Kottayam- Orders issued.

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HIGHER EDUCATION (J) DEPARTMENT

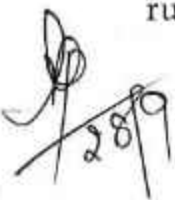
G.O.(Rt) No.2505/15/H.Edn. Thiruvananthapuram, Dated, 23/09/2015

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- Read:-
- (1) G.O.(Ms) No.16/08/H.Edn. dated 03-03-2008.
 - (2) Circular No. 43492/J2/09/H.Edn. dated 23-02-2010.
 - (3) Letter F.No.South-West/1-2451003725/2015/EOA dated 07-04-2015 from Acting Chairman, All India Council for Technical Education.
 - (4) Order No.3811/3/15/Ac A VII dated 06-07-2015 from the Registrar, Mahatma Gandhi University, Kottayam.
 - (5) Letter No. L3/50011/2014 (i) dated 30-07-2015 from the Director of Technical Education, Thiruvananthapuram.
 - (6) Letter of Undertaking dated 19-08-2015 and Affidavits submitted by the Manager, St.Joseph's Institute of Hotel Management & Catering Technology, Palai

ORDER

Sanction is accorded to The Diocesan Technical Education Trust, Bishop's House, Palai, Kottayam for executing agreement with Government for the renewal of NOC for conducting the existing Bachelor of Hotel Management & Catering Technology (BHMCT) Course with an intake of 90 seats in ST.JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, CHOONDACHERRY, PALAI, Kottayam during the academic year 2015 - 16 alone, subject to the condition that the Educational Agency will abide by the terms and conditions fixed by Government for running Self Financing institutions in the State.


28/9

(P.T.O.)