

MANDATORY DISCLOSURE

I. Name of the Institution

Name	ST. JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, PALAI
AICTE File No. F.No.	F.No.South-West/1-44638327729/2025/EOA dated 03/01/2025
Date & period of last approval	Academic Year 2025-26
Address	Choondacherry P O., Kottayam Dist.
Village	Bharananganam
Taluk	Meenachil
District	Kottayam
Pin Code	686579
State	Kerala
STD Code	04822
Phone	239508
Fax	
Email	info@sjhmct.ac.in
Web site	www.sjhmct.ac.in
Nearest railway station	Kottayam
Distance in kilometres (towards)	35 kms. West
Nearest Airport	Kochi
Distance in kilometres (towards)	75 kms. North-East

II. NAME & ADDRESS OF THE PRINCIPAL

Name : Dr Sheri Kurian

Address : Principal, St. Joseph's Institute of Hotel Management and Catering
Technology, Palai, Choondacherry P O, Kottayam Dist., 686579.

III.NAME OF AFFILIATING UNIVERSITY: MAHATMA GANDHI UNIVERSITY,
KOTTAYAM, KERALA.

IV.GOVERNANCE

IV.1 Members of Governing Body

Sl.No.	Name & Designation	Position
1	H.E. Mar Joseph Kallarangatt, Bishop of Palai	Patron
2	Msgr. Dr. Joseph Thadathil, Chairman, Diocesan Technical Education Trust, Palai	Chairman
3	Very. Rev. Dr. Joseph Maleparambil Vicar General, Diocese of Palai	Member
4	Very. Rev.Dr. Sebastian, Vethanathu Vicar General, Diocese of Palai.	Member
5	Very. Rev. Dr. Joseph Kaniyodickal, Vicar General, Diocese of Palai.	Member
6	Rev. Dr. James John Mangalath, Administrator, SJHMCT, Palai.	Member
7	The Director of Technical Education, Govt. of Kerala	Member Ex-officio
8	Regional Officer, AICTE, Thiruvananthapuram	Member Ex-officio
9	Registrar/Nominee of Mahatma Gandhi University	Member Ex-officio
10	Mr. Michael Dominic, Managing Director, CGH Earth, Kochi.	Member
11	Mr. Alex Thomas, Managing Director, Tierra Food India Pvt. Ltd., Kinfra Food Processing Park, Adoor.	Member
12	Dr. V P Devasia, Principal, SJ CET, Palai	Member
13	Dr Jogy Alex, Vice Principal (Rtd) St. Thomas College, & Syndicate Member	Member
14	Rev. Fr. Joseph Vattappillil, Director, SJHMCT, Palai	Member
15	Rev. Fr. John Mattamundayil, Bursar, SJHMCT & SJ CET Palai.	Member
16	Rev.Fr. Thomas Njavallil, Lab. Manager, SJ CET/SJHMCT	Member

17	Dr Sheri Kurian, Principal, SJIHMCT Palai.	Member-Secretary
18	Mr. Varghese Johnson, HoD, SJIHMCT, Palai.	Member
19	Mrs. Regy Joseph, Co-ordinator, IQAC, SJIHMCT, Palai.	Member

The Governing Body is convened every year to discuss various developmental activities of the Institute and approval of Budget Estimates.

IV.2. Institute Council

Sl.No.	Name	Position held
1	Msgr. Dr. Joseph Thadathil	Chairman
2	Fr. Joseph Vattappilli	Vice Chairman
3	Dr. Sheri Kurian	Principal - Convenor
4	Fr. John Mattamundayil	Bursar
5	Fr. Thomas Njavallil	Lab Manager
6	Mr. Varghese Johnson	HoD
7	Mrs. Regy Joseph	IQAC Coordinator

IV.3. INSTITUTE ACADEMIC COUNCIL

Sl.No.	Name	Position held
1	Dr. Sheri Kurian	Principal - cHAIRMAN
2	Mr. Varghese Johnson	HoD
3	Mrs. Regy Joseph	Asst. Prof & IQAC Coordinator
4	Mr. Sebastian Thomas	Asst. Prof.
5	Fr. Joseph Vattappillil	Director

The council meets once in a week to discuss various academic activities of the Institute which include:

- Conduct of sessional examinations
- Commencement date of classes for each semester
- Campus selection
- Preparation of timetable
- Examination result analysis
- Special attention to weaker students
- Conduct of sports, arts
- Arrangement for industrial visit and training

IV. 4 ACADEMIC ADVISORY BOARD

Sl.No.	Name & Designation	Position
1	Msgr. Dr. Joseph Thadathil Chairman, Diocesan Technical Education Trust, Palai.	Chairman
2	Rev. Dr. James John Mangalath Administrator, SJHMCT	Member
3	Fr. Joseph Vattappillil, Director, St. Joseph's Institute of Hotel Management & Catering Technology , Palai	Member
4	Mr. P K Mohan Kumar, CEO, Turnstone Hospitality Services, Bangalore	Member
5	Chef Thomas A Gugler, Vice President, Catrion, KSA	Member
6	Prof. Dr. Peter A Jones, Project Director, The Unique Multi-Million Pound Edge Hotel School, Dean, E-Hotelier Academy and Visiting Professor, University College of Hospitality and Culinary Arts, Sant Pol De Mar Barcelona , University of Derby, U K.	Member
7	Mr. Shinoj Joseph, General Manager, M, O'by Tamara, Thiruvananthapuram.	Member
8	Mr. Fino Babu, General Manager, Holiday Inn, Kochi.	Member
9	Dr Babu Michael, Professor & Syndicate Member, Mahatma Gandhi University,Kottayam.	Member
10	Dr Sheri Kurian, Principal, SJHMCT	Member Secretary
11	Mr. Varghese Johnson, HoD, SJHMCT, Palai.	Member
12	Mr. Jobit Siby, F & B Manager, The Lalit Golf & Spa Resort, Goa.	Member

The Board shall consider quality improvement in academics

V. PROGRAMME & FEE STRUCTURE

Sl.No.	Name of Programme	No. of seats	Duration
1	Bachelor in Hotel Management (BHM)	180	4 years

1. Fee Structure

Sl.No.	Course	Tuition Fee	Hostel Fee
1	B H M	Rs.75,000/- per year	Hostel rent Rs.24,000/- per year and hostel canteen runs on dividing basis.

2. Campus placement in last three years with average pay package

Course	Percentage of students placed through placement cell			Average salary per annum Rs.
	2022	2023	2024	
B H M	100	100	100	Rs. 1,80,000/-

VI. FACULTY : Details given in website

VII. PROFILE OF PRINCIPAL

Name :	Dr Sheri Kurian
Date of birth :	01.06.1968
Educational Qualification :	Ph.D., MTM., BHM., B.Com
Work Experience	: 32 years
Area of specialisation	: Hotel Management

Date of joining the Institute : 31.12.2021

VIII. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

(Provided in the website)

COMPUTING FACILITIES

No. & Configuration of systems	110 Nos. (Core 2 Duo, 4GB RAM, 500 GB Sata/Core i3, 4GBm 500 GB Sata)/ Core i5, 4 GB, 256 GB SSD	
Total number of systems connected by LAN	110	
Total number of systems connected by WAN	5 Servers	
Internet Bandwidth	512 Mbps 1:1	
Major software packages available	Application	System

	Visual Studio 2015 MS Office 2010/2013/2016 Slid EdgeAnsys Teams Tally ERP9.0 Gold	Windows 10, Windows 11 Windows Series 2003/2008/2016, Ubuntu Linux, Oracle Enterprise Linux
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2 LIBRARY –

Space Ambience, Timing & Automation s/w

Library Area	161 M²
Reading Space in Sq.M	120 sq.
Total Seating Capacity	100
Library Timing – Monday to Friday	09.00 a m to 04.30 p m
Library Timing – Saturday & Vacation	09 .00 a m to 03.30 p m
Library Automtion Software	E Live S/w
Web OPAC, Barcode Enable Transaction & reprographic	Available
Wi-Fi Enabled Internet Connectivity	Yes – 512Mbps
No. of PCs available for Students	10

VIII.2. Facilities for sports & Games

The college has facilities for all sports items and games like football, cricket, shuttle badminton)indoor and outdoor), basketball and volleyball. There is a well-equipped and spacious gymnasium for staff and students within the campus.