



# ST. JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY, PALAI

ACTION TAKEN REPORT OF INTERNAL QUALITY ASSURANCE CELL 30-05-2025

### Women's Day Celebration

The Women's Day celebration was conducted successfully with active participation from students and staff. Events included guest talks, cultural performances, and a felicitation ceremony for women achievers. The program was well-received, and student feedback was collected for future planning.

### **Admission Committee Meeting**

The Admission Committee implemented a structured plan for outreach and promotions. Updates were made on the institutional website, and brochures were distributed in target regions. A timeline for application processing and interviews was finalized and executed smoothly.

## **Graduation Day**

Graduation Day was conducted with solemnity and grandeur. Certificates were distributed to the graduating batch in the presence of faculty, alumni, and invited guests. Alumni shared their experiences, and the event strengthened institutional bonding and pride.

# **IET Project Report**

Students submitted their Industrial Exposure Training reports as per the shared guidelines. Faculty mentors reviewed and graded the reports. A compilation of best practices and student reflections was created for future reference and quality improvement.

Principal

IQAC Coordinator





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# ACTION TAKEN REPORT OF INTERNAL QUALITY ASSURANCE CELL

24-07-2025

# Career Counselling and Personality Development

The institution successfully initiated focused Career Counselling and Personality Development programs aimed at empowering students. Sessions included career guidance, soft skills workshops, and mock interviews conducted by professional counsellors. These initiatives helped students gain confidence and clarity in their career choices. Feedback was collected to further enhance the programs.

# **Faculty Training and Orientation Programs**

Several Faculty Training and Orientation programs were organized to improve teaching skills and familiarize faculty with institutional policies. Workshops on innovative pedagogy, digital tools, and national education frameworks were conducted. New faculty members were also oriented to the institution's culture and expectations, fostering continuous professional growth.

# First Aid and Emergency Training

Certified First Aid and Emergency Training sessions were held for students, faculty, and staff in collaboration with local health authorities. Practical drills on CPR, fire safety, and emergency response were conducted to ensure campus safety. Emergency contact protocols were displayed prominently, and first-aid volunteers were appointed across departments.

### PHA Yuva Orientation for Students

The PHA Yuva Orientation program was successfully conducted to introduce students to its objectives and activities. Students were encouraged to participate in health awareness campaigns and community service initiatives. A student unit was formed to maintain active engagement with PHA Yuva programs, promoting leadership and social responsibility.

Principal

**IQAC** Coordinator







# ST. JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY, PALAI

# ACTION TAKEN REPORT OF INTERNAL QUALITY ASSURANCE CELL 29-11-2025

#### International Charity Day

The institution observed International Charity Day by organizing donation drives and community outreach programs. Students and faculty contributed essential supplies to local orphanages and old age homes. This initiative fostered a spirit of compassion and social responsibility among students, encouraging active participation in community welfare.

#### IEDC Orientation for First-Year Students

An orientation session was organized by the Innovation and Entrepreneurship Development Cell (IEDC) for first-year students. The program aimed to introduce students to the objectives and opportunities provided by IEDC. Interactive sessions and success stories of young entrepreneurs inspired students to explore innovation, creativity, and entrepreneurial thinking.

### International Chef Day

International Chef Day was celebrated with enthusiasm, highlighting the importance of culinary creativity and professionalism. Students participated in live cooking demonstrations, theme-based culinary competitions, and sessions on healthy cooking practices. Renowned chefs were invited to share their experiences, motivating aspiring chefs to pursue excellence in the culinary field.

#### National Nutrition Month Celebration

As part of National Nutrition Month, various awareness programs, poster presentations, and healthy recipe contests were organized. Faculty and students emphasized the importance of balanced diets, sustainable food choices, and prevention of lifestyle-related diseases. The event successfully promoted the significance of nutrition for overall health and well-being.





#### **International Literacy Day**

To commemorate International Literacy Day, literacy awareness campaigns were conducted in nearby communities. Students volunteered to teach basic reading and writing skills to underprivileged children. This activity strengthened the institution's commitment toward educational equity and community development.

Principal

IQAC Coordinator

