



ST. JOSEPH'S INSTITUTE OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY
— PALAI —

MANAGED BY DIOCESE OF PALAI
AFFILIATED TO M.G. UNIVERSITY
APPROVED BY AICTE



INTERNAL QUALITY ASSURANCE CELL
NOTICE-IQAC MEETING

DATE: 02/11/2024

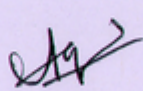
VENUE: Conference room

The college's IQAC is scheduled to meet on Saturday 2nd November 2024, at 11 a.m. in the conference room. The following members are requested to attend the meeting.

Dr. Sheri Kurian (Principal)
Fr. Joseph Vattapillil
Ms. Regy Joseph (IQAC Coordinator)
Mr. Varghese Johnson (HoD)
Ms. Lissamma Sebastian, Local representative
Mr. Shamboo Gopalakrishnan, Corporate General Manager, Casino Hotel, Kochi
Dr. Thomas V Mathew, IQAC Coordinator, St. Thomas College, Pala
Ms. Elsamma Mathew, Chavara Public School, Pala (Parent Representative)
Mr. Akku Babu, Tee Cee Hotel Thodupuzha (Alumni Representative)
Ms Sandra Siby, SJIHMCT (Student Representative)


Principal




IQAC Coordinator



MEMBERS PRESENT

The following members were present for the IQAC meeting held on 02/11/2024.

SL.NO	NAME	SIGNATURE
1	Dr. Sheri Kurian	
2	Fr. Joseph Vattapillil	
3	Ms. Regy Joseph	
4	Mr. Varghese Johnson	
5	Ms. Lissamma Sebastian	
7	Dr. Thomas V Mathew	
8	Ms. Elsamma Mathew	
9	Mr. Akku Babu	
10	Ms. Sandra Siby	





INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE IQAC MEETING HELD ON 02/11/2024.

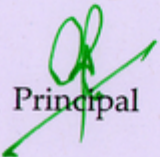
VENUE: CONFERENCE ROOM

TIME: 11.30 AM

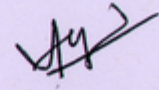
IQAC meeting convened on 02/11/2024 with the principal presiding the session commenced with a silent prayer followed by the approval of the previous meeting's minutes. The agenda for today's meeting is outlined below.

Agenda and discussion

Sl. No	Discussion Points/ Agenda	Decision taken
1	University examination and results.	The board was informed about the overall evaluation of the university exams, which revealed that they are being conducted on schedule and that the university's results are showing improvement.
2	Commencement of IET	The Principal addressed the board members regarding the commencement of the IET program for 5th-semester students. The Principal also shared details about the participating companies and the expected outcomes for the students. Board members expressed their support for the initiative and offered suggestions to enhance the program's effectiveness.
3	Completion of the syllabus and subject preference.	The Principal informed the meeting about the completion of the syllabus and the faculties are requested to do the subject preference.
4	The World Expo for Food Service Excellence.	The Principal informed the members that SJHMCIT in association with a partner school in Italy CAST ALIMINTI, provides a unique opportunity for the students to attend the culinary and pastry training programme followed by partnering with students and organizers of SIGEP in organizing international pastry competition at the Rimini convention centre Italy.


Principal




IQAC Coordinator



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**INTERNAL QUALITY ASSURANCE CELL
NOTICE-IQAC MEETING**

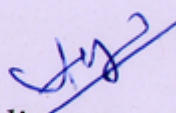
DATE: 03/08/2024

VENUE: Conference room

The college's IQAC is scheduled to meet on Tuesday, August 3rd, 2024, at 11 a.m. in the conference room. The following members are requested to attend the meeting.

Dr. Sheri Kurian (Principal)
Fr. Joseph Vattapillil
Ms. Regy Joseph (IQAC Coordinator)
Mr. Varghese Johnson (HoD)
Ms. Lissamma Sebastian, Local representative
Mr. Shamboo Gopalakrishnan, Corporate General Manager, Casino
Hotel, Kochi
Dr. Thomas V Mathew, IQAC Coordinator, St. Thomas College, Pala
Ms. Elsamma Mathew, Chavara Public School, Pala (Parent
Representative)
Mr. Akku Babu, Tee Cee Hotel Thodupuzha (Alumni Representative)
Ms Sandra Siby, SJIHMCT (Student Representative)


Principal


IQAC Coordinator



MEMBERS PRESENT

The following members were present for the IQAC meeting held on
03/08/2024

SL.NO	NAME	SIGNATURE
1	Dr. Sheri Kurian	
2	Fr. Joseph Vattapillil	
3	Ms. Regy Joseph	
4	Mr. Varghese Johnson	
5	Ms. Lissamma Sebastian	
7	Dr. Thomas V Mathew	
8	Ms. Elsamma Mathew	
10	Ms. Sandra Siby	



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE IQAC MEETING HELD ON 13/08/2024 IN THE SJIMCT
CONFERENCE ROOM.

VENUE: CONFERENCE ROOM

TIME: 11.30 AM

IQAC meeting convened on 03/08/2024 with the principal presiding the session commenced with a silent prayer followed by the approval of the previous meeting's minutes. The agenda for today's meeting is outlined below.

Agenda and discussion

Sl. No	Discussion Points/ Agenda	Decision taken
1	International Conference	The board decided to inform all the colleges and research departments about the event's aims to bring together scholars, researchers, and industry professionals worldwide to share their insights and foster collaboration.
2	SSR submission	The IQAC coordinator provided an overview of the completion of the SSR and sought suggestions from the team.
3	Konkani food fest/ theme lunch	The Principal informed the team about the Konkani-themed lunch scheduled for August 13th, featuring a diverse array of dishes presented by an expert.
4	IET Placement	The board was updated on the 5th-semester students' IET program, including the names of the hotels involved, and suggestions were solicited.



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**INTERNAL QUALITY ASSURANCE CELL
NOTICE-IQAC MEETING**

DATE: 24-01-2025

VENUE: Conference room

The college's IQAC is scheduled to meet on **06-02-2025**, at 11 a.m. in the conference room. The following members are requested to attend the meeting.

Agenda

1. BKCC (Better Kitchen Culinary Challenge)
2. Students' Participation in Inter-Collegiate Competitions
3. IEDC Inauguration
4. Mentor-Mentee Meeting
5. Any other

Dr. Sheri Kurian (Principal)

Fr. Joseph Vattapillil

Ms. Regy Joseph (IQAC Coordinator)

Mr. Varghese Johnson (HoD)

Ms. Lissamma Sebastian, Local representative

Mr. Shamboo Gopalakrishnan. Corporate General Manager, Casino Hotel, Kochi

Dr. Thomas V Mathew, IQAC Coordinator, St. Thomas College, Pala

Ms. Elsamma Mathew, Chavara Public School, Pala (Parent Representative)

Mr. Akku Babu, Tee Cee Hotel Thodupuzha (Alumni Representative)

Ms Sandra Siby, SJIHMCT (Student Representative)


Principal


IQAC Coordinator



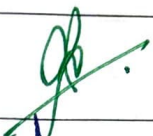
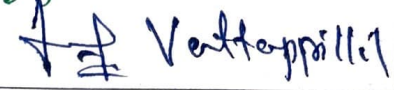




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MEMBERS PRESENT

The following members were present for the IQAC meeting held on
06-02-2025

SL.NO	NAME	SIGNATURE
1	Dr. Sheri Kurian	
2	Fr. Joseph Vattapillil	
3	Ms. Regy Joseph	
4	Mr. Varghese Johnson	
5	Ms. Lissamma Sebastian	
7	Dr. Thomas V Mathew	
8	Ms. Elsamma Mathew	
10	Ms. Sandra Siby	



INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE IQAC MEETING HELD ON 06-02-2025
VENUE: CONFERENCE ROOM

TIME: 11.30 AM

IQAC meeting convened on 06-02-2025 with the principal presiding the session commenced with a silent prayer followed by the approval of the previous meeting's minutes. The agenda for today's meeting is outlined below.

Agenda and discussion

Sl. No	Discussion Points/Agenda	Decision taken
1	BKCC (Better Kitchen Culinary Challenge)	The Principal informed the board about the upcoming BKCC event and highlighted its role in enhancing students' culinary creativity and competitive spirit. Faculty were advised to mentor the participants and ensure active involvement.
2	Students' Participation in Inter-Collegiate Competitions	The board was briefed about various inter-collegiate competitions. The Principal appreciated the students' participation and recommended continued encouragement and logistical support from faculty.
3	IEDC Inauguration	The Principal shared the schedule for the IEDC (Innovation and Entrepreneurship Development Cell) inauguration. Members discussed the significance of fostering innovation and decided to invite industry experts for the event.
4	Mentor-Mentee Meeting	The board discussed the importance of regular mentor-mentee interactions. It was decided to standardize the schedule and document meeting outcomes to strengthen student support and guidance mechanisms.


Principal


IQAC Coordinator