



ST. JOSEPH'S INSTITUTE OF
**HOTEL MANAGEMENT &
CATERING TECHNOLOGY**
← PALAI →

MANAGED BY DIOCESE OF PALAI
AFFILIATED TO M.G. UNIVERSITY
APPROVED BY AICTE



**INTERNAL QUALITY ASSURANCE CELL
NOTICE-IQAC MEETING**

DATE: 03/08/2024

VENUE: Conference room

The college's IQAC is scheduled to meet on Tuesday, August 3rd, 2024, at 11 a.m. in the conference room. The following members are requested to attend the meeting.

- Dr. Sheri Kurian (Principal)
- Fr. Joseph Vattapillil
- Ms. Regy Joseph (IQAC Coordinator)
- Mr. Varghese Johnson (HoD)
- Ms. Lissamma Sebastian, Local representative
- Mr. Shamboo Gopalakrishnan, Corporate General Manager, Casino Hotel, Kochi
- Dr. Thomas V Mathew, IQAC Coordinator, St. Thomas College, Pala
- Ms. Elsamma Mathew, Chavara Public School, Pala (Parent Representative)
- Mr. Akku Babu, Tee Cee Hotel Thodupuzha (Alumni Representative)
- Ms Sandra Siby, SJHMCT (Student Representative)


Principal


IQAC Coordinator



MEMBERS PRESENT

The following members were present for the IQAC meeting held on
03/08/2024

SL.NO	NAME	SIGNATURE
1	Dr. Sheri Kurian	
2	Fr. Joseph Vattapillil	
3	Ms. Regy Joseph	
4	Mr. Varghese Johnson	
5	Ms. Lissamma Sebastian	
7	Dr. Thomas V Mathew	
8	Ms. Elsamma Mathew	
10	Ms. Sandra Siby	



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE IQAC MEETING HELD ON 13/08/2024 IN THE SJIMCT
CONFERENCE ROOM.

VENUE: CONFERENCE ROOM

TIME: 11.30 AM

IQAC meeting convened on 03/08/2024 with the principal presiding the session commenced with a silent prayer followed by the approval of the previous meeting's minutes. The agenda for today's meeting is outlined below.

Agenda and discussion

Sl. No	Discussion Points/ Agenda	Decision taken
1	International Conference	The board decided to inform all the colleges and research departments about the event's aims to bring together scholars, researchers, and industry professionals worldwide to share their insights and foster collaboration.
2	SSR submission	The IQAC coordinator provided an overview of the completion of the SSR and sought suggestions from the team.
3	Konkani food fest/ theme lunch	The Principal informed the team about the Konkani-themed lunch scheduled for August 13th, featuring a diverse array of dishes presented by an expert.
4	IET Placement	The board was updated on the 5th-semester students' IET program, including the names of the hotels involved, and suggestions were solicited.