



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ST.JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY,PALAI

**ST. JOSEPHS INSTITUTE OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY, CHOONDACHERRY P.O. BHARANANGANAM**

686579

www.sjihmct.ac.in

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

St. Joseph's Institute of Hotel Management and Catering Technology Palai, (SJHMCT) was established in the year 2010 under the aegis of Diocesan Technical Education Trust (DTET) ,an initiative of catholic diocese of Palai.SJHMCT Campus is in Choondacherry sharing the boundaries with SJCET managed by the same trust.It occupies a modern building equipped with comprehensive facilities. The institution features a finishing school that imparts essential soft skills training to prepare students for campus recruitment and professional careers. SJHMCT offers Four Years Bachelors Degree in Hotel Management (BHM) which is affiliated to Mahatma Gandhi University, and approved by AICTE. SJHMCT possess a distinguished record of providing high-quality education to the rural and tribal communities of Kerala state. SJHMCT has been constantly achieving 100% Job placements and assistance to the out going batch of students since its inception.

Since 2022, SJHMCT has been consistently participating in national-level rankings conducted by prominent media groups. SJHMCT has more than 75% overall pass every year and possess experienced, well qualified faculty members and state of the art infrastructure which provide conducive learning atmosphere.

SJHMCT believes in multi dimensional approach in teaching and learning. Apart from the prescribed curriculum the college offers 27 value added certificate programmes to the students every year.We also established focus centers for the support and holistic development of students.

SJHMCT always thriving towards excellence in academics and hospitality services wherein ,already crossed various milestones such as Limca Book of Records, Naipunyam International Skill Summit ,Certificate of Appreciation from the Ministry of Youth Affairs, Govt:of India, and is associated with leading universities and institutions abroad for the global exposure.

SJHMCT also a forerunner in extending its support to the society wherein, established NSS Unit (Unit No.272) and actively involved in various activities such as HARITHA SABHA and SNEHARAMAM projects which are the initiatives of the Government of Kerala.Our NSS unit has adopted a Government UP School at Alanadu.

Giving prime importance to foster an innovative ecosystem the college established the Innovation and Entrepreneurship Development Cell (Govt: Kerala Startup Mission).

SJHMCT also gives importance to follow and practice sustainable initiatives in the campus.

Vision

To develop into a leading and pace-setting provider of professional courses and programs to develop and train suitable manpower for the Hospitality Industry.

Mission

- To develop young men and women into professional experts in managing Hospitality Industry in general and Hotels in particular.
- To equip youngsters with conceptual and interpersonal skills for managerial decision-making and its execution in hospitality and related industries.
- To develop and encourage the entrepreneurial capabilities of the young generation to become effective change agents.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- **Infrastructure:**Our institute possess state of the art infrastructure for providing better academic exposure to the students.
- **Programme:**SJIHMCT is the one and only hotel management institution that conducts 4 Year BHM Degree Course approved by AICTE and affiliated to Mahatma Gandhi University in the district of Kottayam.
- **Driven by values:**The institution serves to render affordable and quality education to socially and economically backward and tribal communities in the Kerala State for the upliftment of the underprivileged.
- **Collective efforts:** Collaborative and Committed Management; supportive Alumni, and Parent Teacher Association to ensure decentralization and participative management.
- **Academic excellence:**The college has achieved university rank for its outstanding academic performance since 2014.
- **Student-centric approach:** Effective strategies for timely delivery of curriculum in a student-centric manner.
- **Industry-academia interactions:**The institute has 9 MoUs including 2 International MoUs.
- **Promotion of innovation:**IEDC activities and ideation in Young Innovators Programme (YIP).
- **Institutional social responsibility:** Socio-economic development of the society through extension and outreach activities of NSS and Agape Club (Social Activity Club).
- Implementation of e-governance.
- **Environmental and sustainable practices:**The institution nurtures eco-consciousness and follows green protocol in the campus.
- Alumni Connect.

- **100% Placement in India & Abroad:** 100% job placement history since 2022.

Institutional Weakness

- **Less Student Diversity:** The geographical location fails to attract more students from other Indian states.
- **Less Academic Autonomy:** Being an affiliated college, there is limited academic autonomy.

Institutional Opportunity

- **Multi-disciplinary programs:** 5.4670 acres of land space plus surplus land area is available for future development activities.
- **Global exposure:** Many collaborative research and academic activities can be extended to more prominent International collaborations for research, faculty and student exchange programmes.
- **Patents:** Opportunities to attain patents for following innovative practices.
- **Research journal:** SJIHMCT Publications will be able to take up peer reviewed research journal.

Institutional Challenge

- **Academic flexibility:** Being an affiliated college, there is a constraint in academic flexibility.
- **Modifications in the University academic calendar:** The duties of invigilation, practical and viva examination, and evaluation on short notice from the University to faculty members hinder the structured academic calendar.
- **Proximity to the five star properties:** There exists constraint in accessing five-star hotels located in Kochi for exposure/training and internships.
- **Unexpected holidays:** The majority of students, who commute from various parts of Idukki district, are often affected by various natural calamities like floods and landslides due to the eco-sensitive geographical location. This necessitates some unexpected changes in the curricular and co-curricular activities.

- **Language proficiency:** As students are from nearby places and vernacular medium, majority of the students face challenges to communicate in English.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

SJIHMCT Palai, affiliated with Mahatma Gandhi University, Kottayam, follows the curriculum and syllabus designed by the University for the BHM program. The college has its institutional level mechanism for the effective planning and delivery of the curriculum in adherence to the University regulations.

- IQAC ensures efficient curriculum planning and delivery process through a well-documented procedure which includes the University academic calendar, the Annual Academic Calendar of the College, Examination Calendar, College handbook, Course file(CF) and Lesson plan. SJIHMCT follows OBE system since 2022, Exit survey, Result analysis, PTA meetings, online students feedback system and other stakeholders feedback on curriculum, academic performance. SJIHMCT has an academic advisory board (AAB) consisting of renowned professionals from the industry and academics from India and abroad.AAB suggests for the academic improvement and what is to be included in the curriculum. Feedback received from the industry and alumni contributes towards the development of VAP and enrichment of the same on a regular basis. We offer 27 VAPs at present, which includes mandatory programmes and choice based programmes.
- VAP programmes are designed to meet the knowledge and skill gaps that exists in the prescribed curriculum of the university. Our institute has been maintaining very good rapport with industry professionals and seek their advice and suggestions about, what is required in the industry at present.
- Student-centric teaching-learning ecosystem is ensured by proper delivery of CF and outcomes to students through induction programs, experiential learning strategies, ICT tools, LMS, and various orientation programs.
- SJIHMCT has well-equipped state of the art laboratories providing practical exposure.
- The institution has a proper feedback system that collects and analyses the data and takes necessary actions on feedback.
- Remedial classes and mentoring sessions are actively practiced. Similarly, the advanced learners are also been encouraged.
- Regular Academic Audits are conducted.
- Experiential learning through projects, fieldwork, internships and engagement in co-curricular and extracurricular activities reinforce these in-class learnings. These measures, relevant to the real world, promote diversity, inclusion, and employability among SJIHMCT students.
- SJIHMCT E-magazine and SJIHMCT Publications are also helping the students and faculty members to publish their general and research articles.

Teaching-learning and Evaluation

The institution follows a transparent admission policy in line with the Admission Guidelines of AICTE, and Mahatma Gandhi University Kerala. The teaching schedule is planned as per University calendar. The institution has a team of well-qualified, experienced, and dedicated faculty members.

Our teaching faculty prepares the course files based on the subject allotted to them prior to the commencement of the academics every year. Prepared Course file and lesson plans are examined by the Curriculum review committee (CRC). CRC provides necessary corrections and suggestions in terms of the COs and ILOs and also verifies the knowledge and skill gap identified by the faculty members for their respective subject. Course files are monitored by the HOD on regular intervals.

Our institute identifies various methods of teaching and learning to create the optimum learning environment for students. Student centric methods like experiential learning, participative learning and problem-solving methods are employed for enhancing the learning experience with ICT for effective knowledge transfer to students. ICT enabled teaching methodologies and advanced technology are being adopted by the faculty members.

Our institute strictly follows the evaluation procedure prescribed by the affiliating University. Student performance is evaluated through continuous assessment and end semester examinations. The process is transparent and ensures effective student evaluation. The Internal Assessment tests are conducted fairly and transparently by the Examination Cell. The students are informed about the portion of the syllabus well in advance. The average pass percentage is 80%.

The students who are weak in academics, provided with necessary counselling with the help of professional counsellors and provided academic support by conducting remedial and tutorial sessions. Students who are performing better in academics or advanced learners have been encouraged to participate and organise inhouse programmes in various subjects related themes for their peer team. Various student's clubs functioning in the campus are effectively supporting to the peer learning process.

We consistently securing university ranks and progressing in terms of leveraging pass percentage every year since 2014. We have total enrollment of 89%. We have total of 25 full time faculty members at present contributes to the ratio of 1:19

Research, Innovations and Extension

SJIHMCT has a strong focus on research activities and encourages faculty members to engage in research work both on a part-time and full-time basis, leading to a Ph.D. degree. The institution has one recognized research supervisor approved by University of Mysore. Two of our senior faculty members are pursuing their Ph.D programme. Faculty members are actively engaged in research activities and they are presenting and publishing papers based on their research activities.

SJIHMCT organised National and International conferences to update the recent developments in the field and

promote research activities on campus. The institution has created a platform to facilitate active interaction between faculty members, students, and eminent researchers through expert talks and conferences. Faculty members have published text books, book chapters, and research articles. The institution has an IEDC to encourage the development of new ideas, products, and services that benefit society. SJIHMCT in association with Kerala Startup mission, an Initiative of Govt. of Kerala has established a focus center called Innovation and Entrepreneurship Development Centre (IEDC). The institution has established numerous collaborations with industries, training institutions, and research institutions for research collaborations and training purposes. SJIHMCT students and faculty have participated in many events organized by the central government of national importance. Our students are actively involved in research and entrepreneurial programs, for instance, Date seed based innovative cocktails developed by Mr. Ameer K S of 2019 batch.

The NSS student cell of the institution carries out extension activities, including blood donation, awareness programs on cybercrime and drug abuse among youth, and involvement in immunization programs, among others.

SJIHMCT has launched its own publication wing, SJIHMCT Publications, which has already released two volumes with ISBN number- 978-93-5619-951-4. These volumes include research articles from the national conference and an innovative product developed by a student. ISBN No - 978-93-5912-966-2.

Students and faculty members are actively involved in creating modified recipes for Indian cuisine, with the primary goal of reducing cooking time to 20 minutes.

As part of our institutional social responsibility,our students and faculty members were engaged in the distribution of meal packets to the police and needy.

Infrastructure and Learning Resources

St. Joseph's Institute of Hotel Management and Catering Technology Palai (SJIHMCT) has a campus that spans 5.4670 acres and has a total built-up area of 6393.42 sq.m. The pristine campus is well-equipped to deliver high-quality education both theoretically and practically. The infrastructure includes one Basic kitchen, Quantity kitchen, Advanced training kitchen, Bakery, Multi purpose training kitchen, 3 Restaurants, Front office lab, Reception, Housekeeping lab, Twin room, Hollywood twin room,Suite room, Classrooms with ICT facilities includes Smart boards, Seminar halls, Solar power plants, Canteens, Language lab, Auditorium, Health clinic, Well-equipped gymnasiums and locker rooms for Ladies' and Gents'.

Notable features of our campus are:

- 500Mbps leased connection, Wi-Fi covered campus
- A Learning Management System (LMS) and E-Campus Management System (E Live).
- In-campus Ladies' and Gents' Hostels. Solar-powered green campus equipped with wastewater treatment & recycling plant, Incinerator and Groundwater recharge ponds.
- 11 kV substation, 24/7 electric power supply with backup generators and additional 3-phase UPS backup.

- 2 Canteens, Kiosks, Cafeteria, Store.
- 2 ATMs, Post office, Bank, BSNL exchange.
- 3 college buses for both staff and students, with a 50 km range.
- Designated parking space for staff and students
- CCTV-enabled campus with more than 71 Full HD IP cameras.

Separate rooms for IQAC meetings, Board meetings, Examination control, Yoga, NSS and IEDC, are provided in the campus. Indoor games for girls and boys are provided inside the campus.

The College has a spacious Library. The library has a vast collection of books, E-books, Full-Text E-Resources, Bibliographic Databases, Journals (both print and online), and digital resources. The E-journal subscription includes , IEEE POP, IEEE ASPP. Library subscribes to the EBSCO having more than 6867 eBooks and 6 printed journals . DELNET access to the major digital library resources in south asia through common login ID and password. We have been provided with the facility for using MG University library and digital library. We have added KOHA software to the library recently. And we have on an average 74 percentile of footfalls for the academic year 2023- 2024.In addition we have fullfludge reprography center functions inside the library.

Student Support and Progression

SJIHMCT disseminates the support systems available to the students through the college website, prospectus, and student handbook. Students are benefited from scholarships provided by the Government like merit-cum-means scholarships, for minorities and SC/ST/OBC(H)/OEC scholarships.The management of SJIHMCT supports economically weaker students through student scholarships under various schemes such as Merit Scholarships and Diocesan Scholarships.

Clubs such as The Esperanza Club, Le Sommelier Club, Connoisseur Club, Officina Frontal , Tourism Club, Sports Club, and Paryavarna Club etc organize a variety of events for the integral development of students. Soft skills, Language and communication skills, Life skills and ICT/Computing skills are provided for the overall development of the students. SJIHMCT has signed MOU with Civil Service Institute, Pala, for the orientation and training of students for the competitive examinations and career counselling training offered by the institution.

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging. The menace of ragging is viewed very seriously and the anti-ragging cell takes all necessary measures to curb the ragging within the campus. Students have been provided with online and offline mode for registering their grievances.

The Training and Placement cell is proactive and has organized several skill developments, career guidance, pre-placement training programmes and campus drives to facilitate the placement of students. The average placement for the last two years are 100%.

SJIHMCT provides opportunities in terms of skill development through various platforms wherein our students were the only ones selected by the Marriott group for providing VVIP service to the Prime Minister and 3000 VIPs on board of INS Vikrant during its dedication ceremony held in the year 2022.

SJIHMCT was the only institute selected for the VVIP service during G20 in the year 2023 by the Leela and Taj group. Our institute was the only one approved by the Ministry of Youth Affairs to host Y20 summit.

SJIHMCT registered the Alumni Association on 8th May 2024, which organizes annual alumni meetings, coordinates chapter meetings and executive committee meetings. Alumni have contributed such as interacting with students, arranging guest lectures, campus placements, and industrial visits.

Governance, Leadership and Management

- The Vision and Mission of the College to transform youth through holistic education is attained through clear governance; participative management and stakeholder's support.
- SJIHMCT places a strong emphasis on participative management, decentralizing decision-making at all levels and adopting a structured organizational structure.
- Regular governing body and advisory board meetings, department meetings, IQAC meetings, and other sessions dedicated to decision-making and implementing action plans are held.
- The institution's governance, led by the Governing Body, focuses on aligning the interests of all stakeholders and employs innovative practices to address the educational, social, cultural, and economic needs of society. The institute's vision is to become a world-class, trailblazing centre for hotel management with a unique identity and character that fulfils the goals and aspirations of society.
- Policies and procedures serve as a framework for the institution's operations, reducing the likelihood of undesired events. SJIHMCT Palai has developed a range of policies to facilitate the achievement of its objectives. SJIHMCT aims to nurture future leaders who possess competence, innovation, ethics, and a commitment to societal improvements, following international standards.
- Performance appraisal is conducted annually for all employees after completing one year of service. The performance appraisal system includes key features that ensure fair assessment and feedback. As a self-financing college, SJIHMCT prioritizes resource mobilization and optimal resource utilization. A well-structured Budget Control system is followed, accompanied by internal and external statutory audits. Internal auditing is an ongoing process that verifies financial transactions, identifies errors or mis-statements, and prepares internal audit reports as per the Internal Audit Policy.
- Continuous development is assured through the Internal Quality Assurance Cell (IQAC), which provides guidelines for reviewing the curriculum, instructional methods, teaching and learning approaches, and other operational aspects. SJIHMCT periodically reviews the teaching-learning process, organizational structures, methodologies, and learning outcomes through IQAC. Targets are set based on the achievement of Course Outcomes (CO) and Program Outcomes (PO), and corrective actions are taken to ensure continuous improvement.

Institutional Values and Best Practices

- SJHMCT inculcates universal and national values by practicing students in its functioning and through its curriculum and conducted activities. The college is committed to the cause of gender equality, women empowerment, awareness about environmental sustainability and green practices and ensures communal harmony.
- Women Development Cell of the institute takes care of awareness and promotion of gender equality and sensitization by conducting various programs. All activities are primarily focused on empowering women.
- SJHMCT has taken green initiatives on campus using renewable energy, waste management, and rainwater harvesting. Green energy is used through solar panels, solar heaters, and biogas plants apart from energy-efficient electrical devices like LED and BLDC fans. Ample waste management systems are in place including a biogas plant and one STP. MoUs are in place for handling all kinds of wastes.
- The institution provides a divyangjan friendly environment. We have special amenities such as ramps, elevators and special physically challenged-friendly washrooms. The college inculcates feelings of togetherness, patriotism, religious integration and communal harmony through the celebration of festivals, birthdays of great leaders and observing death anniversaries of national heroes.
- The distinctive feature of our college is Quality Education with Moral and Ethics for Social Progression.
- Academic day starts with a prayer to the Almighty and ends with a thanksgiving anthem.
- Provides opportunities to the students to do research and innovation based on their area of interest- Eg. Date seed based innovative cocktails developed by Mr. Ameer K S of 2019 batch.
- The college takes pride in following the best innovative practices such as sustainable practices followed in the campus to compliment by the Paryavarana club, a students' initiative to ensure various eco-friendly activities at the campus.
- The members of Paryavarana are actively participating in SHC organised every year by the Hotel School Hague, Netherlands.
- We have started 'Agnesian Hospitality Club', an initiative of SJHMCT in collaboration with the Higher Secondary schools located in and around Pala to create awareness and exciting career prospects in the hospitality industry for the youngsters especially girl students.
- SJHMCT provides free meals to the staff on all working days as a welfare measure.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST.JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY,PALAI
Address	St. Josephs Institute of Hotel Management and Catering Technology, Choondacherry P.O. Bharananganam
City	Pala
State	Kerala
Pin	686579
Website	www.sjihmct.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sheri Kurian	04822-2339508	8921738643	-	info@sjhmct.ac.in
IQAC / CIQA coordinator	Regy Joseph	04822-239508	9400359811	-	iqac@sjhmct.ac.in

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes MINORITY CERTIFICATE.pdf
If Yes, Specify minority status	
Religious	CHRISTIAN MINORITY
Linguistic	
Any Other	

Establishment Details				
State	University name	Document		
Kerala	Mahatma Gandhi University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	23-03-2024	12	Extension of approval is availed every year

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	St. Josephs Institute of Hotel Management and Catering Technology, Choondacherry P.O. Bharananganam	Rural	5.467	6373.42

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BHM,Hotel Management, Hotel Management	48	Plus two	English	180	156

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				23			
Recruited	1	0	0	1	0	0	0	0	23	0	0	23
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	7	6	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	16	7	0	23
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3		2		
	0		0		5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	150	0	0	0	150
	Female	6	0	0	0	6
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	4	1	6	4
	Female	1	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	6	4	5	7
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	56	65	35	39
	Female	9	4	0	0
	Others	0	0	0	0
Others	Male	84	57	63	70
	Female	1	0	0	0
	Others	0	0	0	0
Total		161	131	109	120

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>St. Joseph's Institute of Hotel management and Catering Technology, Palai, has always believed in the motto of student holistic development, in terms of technical, spiritual, physical, emotional, social and ethical, very much in tune with the National Education Policy 2020. As part of overall inclusiveness, SJHMCT has promoted and implemented multidisciplinary and interdisciplinary projects in the final year as per the curriculum. Additionally, Interdisciplinary Value Added Programmes are introduced and delivered at the Undergraduate level, where students choose an interdisciplinary course of their choice for higher learning. In addition, the college offers short-term</p>
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	add-on and value-added programmes
2. Academic bank of credits (ABC):	Existing Curriculum prescribed by the university does not have any credit system. However, we have already proposed to the university to have a revision and to switch over to the credit system.
3. Skill development:	As part of SJHMCT's mission of enhancing student's technical competence the college takes additional efforts for skill development and inculcates positivity among the learners. The college has arrived at multiple Memorandum of Understanding (MOU) with Industry so as to impart hands-on training for both students and faculty.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The adoption of Indian culture has been given prime importance as part of students' holistic development in SJHMCT. Special training on YOGA has been included as part of the Institute's regular mainstream activity. The pedagogical approach adopted by faculty includes course delivery in both vernacular language and English.
5. Focus on Outcome based education (OBE):	SJHMCT has adopted the OBE system of education since 2022. Wherein, all subjects in all semesters are now delivered under the OBE system.
6. Distance education/online education:	As our course is highly valued on the basis of practical knowledge and skills, we give more prominence to offline classes and practical sessions. SJHMCT is equipped to embrace the new norm of online education. For the convenience of students, during the lockdown period due to the COVID pandemic, both faculty members and students adopted online learning through Google Classroom and Google meet. Video lectures recorded are available in the Moodle. Blended learning has been a widely accepted and promoted pedagogical approach in SJHMCT. College also secured an award titled, "Outstanding Performance in Virtual Knowledge Delivery During Pandemic", for conducting maximum number of online classes during pandemic time, it was awarded by the "Begin up Research Intelligence Private Limited" as part of the Education Excellence Award in the year 2021.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, the Electoral Literacy Club is established in St. Joseph's Institute of Hotel Management & Catering Technology, Palai (SJHMCT, Palai) with the primary objective of sensitizing the student community about democratic rights which includes casting votes in elections.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Faculty Coordinator - Mr. Jojan Thomas Student Coordinator - Mr. Abhijith J Roy</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>We have conducted awareness classes regarding the importance of casting votes in elections. The chairman and other representative of the Student's Counsel of the college were elected from the student community in line with democratic election process. Under the Agape Club of the college a session on "How to link your aadhar and voters ID card" was organized at the college in association with the Election Office, on 19/02/2022. As part of the NSS camp held on 27/12/2023, election awareness session was conducted by Dr. Vipin Varghese, Assistant Professor, K G College, Pampady at the Alandu Govt. UP School.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>We followed the directions given by the District Collector (District Election Officer) and successfully enrolled 77 new voters in the electoral roll during the Special Summary Revision 2023. Our institution was awarded Certificate of Appreciation from the District Collector (District Election Officer).</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>We conducted a survey and identified students above 18 years who are yet to be enrolled as voters in the electoral roll. We are making every effort such as awareness and motivational sessions to inspire these students to register their names in the electoral roll before the next elections.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
467	431	413	414	377

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 39

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
25	24	25	25	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
107.49	116.68	98.54	93.69	115.62

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Curriculum Planning

Bachelor Degree in Hotel Management (BHM) is a comprehensive program designed to meet the varied manpower needs of different segments of the Hospitality Industry. The program spans four years, divided into eight semesters, and follows the syllabus approved by Mahatma Gandhi University, Kottayam.

Annual Academic Calendar: At the beginning of each academic year, the IQAC prepares an Annual Academic Calendar in alignment with the University Academic Calendar. This ensures the timely conduct of the program, examinations, and publication of results.

Syllabus Division: Before the commencement of each semester, course preference is sought from the faculty members of the institute. Allocation of courses is announced with course allotment letters by the head of the institute.

Course Plan: Faculty members prepare detailed course plans, which include schedules of lectures and other instructional activities. Each faculty member maintains a course file, which contains the syllabus, personal timetable, assignments, tentative schedules, question banks, previous university exam question papers and result analysis of the past two years.

Post-Admission Test: To identify the academic levels of incoming students, a post-admission test is conducted. This helps in identifying slow and advanced learners. Bridge courses are offered to slow learners

Curriculum Delivery

Induction Programme: At the beginning of each semester, students participate in an induction programme where they are informed about the program, courses, syllabus, internal examinations, and university examinations.

Teaching and Learning Strategies: The institute adopts various student-centred teaching and learning strategies. Faculty members utilize Learning Management Systems (LMS), and organize invited lectures, seminars, and webinars to ensure productive delivery of the curriculum.

Facilities and Practical Learning: The institute has well-equipped production labs, service labs, housekeeping labs, front office labs, a computer lab, and a library. These facilities complement the

learning process by offering hands-on training. Practical sessions, projects, industrial visits, and internships further facilitate experiential learning

Value-Added Programmes: To enhance employability and life skills, the institute offers around 30 value-added programmes. These programs focus on various aspects of personal and professional development, preparing students for successful careers in the hospitality industry.

Extracurricular Participation: Students are encouraged to participate in various external programs and competitions organized by the institute's clubs.

Evaluation: The assessment of student performance is conducted at two levels. The first level comprises two internal examinations each semester. Valued answer scripts are promptly returned to students with constructive feedback, and remedial classes are held for students who need additional help. The second level involves assignments on course-related topics, ensuring continuous assessment and feedback.

Academic Performance Monitoring: The institute uses Campus Management Software to track the details of the academic performance of each student. This enhances transparency and allows timely identification of students who may need additional support.

Continuous Improvement: The curriculum is open to continuous improvement through student feedback on content delivery.

Parent-Teacher Association Meetings: Regular Parent-Teacher Association meetings are conducted to monitor feedback from parents on content delivery and student performance. This helps in maintaining a collaborative approach to student development, ensuring that parent's involvement in the educational process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 33

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 82.54

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
460	412	398	199	266

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- Our curriculum covers the topics of gender, environment and sustainability, human values, and professional ethics.

- Students are made aware of the cross-cutting issues through courses Organizational Behavior , Hotel Law, Personality Development, Basics of Management Principles, Entrepreneurship Development etc.
- 'Environmental Studies and Human Rights' course is part of the curriculum.
- Initiation of Online MOOC course on Organic Farming with the guidelines of UGC MOOC cell. Value Added courses like Professionalism and Grooming and Etiquettes, Leadership Management, Career Counseling & Pre Placement Training, Dining Etiquette, Sustainable Tourism, Case Study Writing and Analysis, Life Skill Development, Yoga etc. pertain to these issues.
- Publication of research papers by teachers and students focusing on cross cutting issues in reputed journals.
- Active student involvement in various clubs and activities like, Women in Development Cell, National Service Scheme, Environment related Clubs like Paryavarana Club and Social activities, which are articulated in subsequent criterion with documentary evidence, integrates various cross cutting issues into students' overall character formation.

Gender

- Assuring equal opportunities to all students.
- Gender equality on campus is ensured by the Women's Development Cell through gender audit.
- Activities of Equal Opportunity Cell
- Organizing programmes on General awareness by Women's Development Cell

Environment and Sustainability

- Effective waste management system adhering to green protocol.
- Conducting cleaning campaign by NSS
- Microgreens Farming by The Connoisseur Club
- Eco-friendly product manufacturing by Paryavarana Club.
- Plastic and e-waste collection drives.
- Planting of tree saplings in the campus and in the adopted village on World Environment Day

- Water Saving Awareness Reel creation by Paryavarana Club
- Initiation of Kuttikalude Haritha Sabha to promote children's participation in creating 'Nava Keralam' and to make children aware of their inspiration and role in making Kerala clean.

Human Values

- Inculcation of Value based education through lectures, awareness campaigns, debates, etc.
- Active participation of students blood donation camps , School Opening Assistance and Donation, food donation drive and cleaning drives By NSS
- Election Support for Puthuppally Bye Election
- Election Booth Beautification by Electroal Literacy Club
- Eye camp conducted as a part of our ongoing efforts to provide community services and enhance public health awareness.
- Observance of important national days in the campus- Independence Day, Republic Day, Science Day, International Yoga Day, Teachers Day etc.

Professional ethics

- Awareness programmes on Copyright and Academic Integrity, Intellectual Property Rights in the college.
- Career guidance programmes by Career and Placement cell to promote ethical practices among students.
- Training programs from industry experts to enhance the imparting of employability skills to students.
- Providing Value Added courses like Professionalism and Grooming and Etiquettes, Career Counseling & Pre Placement Training, Dining Etiquette, Life Skill Development

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year)

Response: 42.61

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 199

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 89.03

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2023-24	2022-23	2021-22	2020-21	2019-20
161	131	109	120	120

2.1.1.2 Number of sanctioned seats year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
180	180	120	120	120

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 76.92

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2023-24	2022-23	2021-22	2020-21	2019-20
96	62	74	81	77

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
123	123	87	87	87

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 18.68

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

St. Joseph's Institute of Hotel Management and Catering Technology (SJHMCT) enhances experiential learning through various platforms and strategies:

Classroom-Based Experiential Learning Strategies

1. **Academic Management System (AMS):** Utilizes platforms like E live and Moodle.
2. **MOOCs:** Offers online courses, enabling flexible learning.
3. **Coursera Access:** Provides students with access to Coursera courses for experiential learning.
4. **Add-On/Certificate Courses:** Offers 27 add-on courses each year.
5. **Learning Software:** Introduces software applications like IDS (Front Office software).
6. **Blended Classroom:** Combines traditional teaching with online learning via MOODLE.
7. **Practical Experiences:** Conducts practical for all core subjects every semester.
8. **Induction Program:** Organizes induction program-HEIP for first-year students.
9. **Remedial Classes:** Provides additional support for slow learners.
10. **Bridge Courses:** Designed for newly joined students.
11. **ICT Enabled Classrooms:** All classrooms are equipped with ICT tools.
12. **Alumni Interaction:** Organizes events for alumni and students to connect.

Field-Based Experiential Learning Strategies

1. **Industrial Exposure Training (IET):** Available for all final-year students.
2. **Industrial Visits:** Conducted annually.
3. **Field Visits:** Visits to vineyards and distilleries.
4. **Service-Learning Experiences:** Provided through AGAPE club and NSS.
5. **Learning through Artworks:** Activities like TRASH TO TREASURE by ESPERANZA club.
6. **Exhibitions:** Organized by Le Sommelier and Esperanza clubs.
7. **Food Festivals:** Events like Cassava fest, Jingle Gala, and Theme lunch by the Food Production department.
8. **Field work-**Students engage in field work as outdoor catering services.

Participative Learning Strategies

1. **YouTube, Blogs:** Faculty and student-run channels and blogs.
2. **Quizzes:** Online and offline quiz competitions.
3. **Publications:** Assistance in publishing research work.
4. **Moodle:** Used for individual assignments and competitions.
5. **E-Content via WhatsApp:** Dedicated groups for each batch.
6. **Extracurricular Activities:** Yoga and Zumba sessions.
7. **Group Discussions:** For idea generation.
8. **Newsletters:** Quarterly publication- THE LANTERN.
9. **Club Activities:** Various clubs like Le Sommelier, The Paryavarana, The Connoisseur, and more.
10. **Library Services:** Fully automated library facilities.
11. **Student Projects:** Mini projects as part of the curriculum.
12. **Peer Teaching:** Opportunities for students to teach others.
13. **Entrepreneurship Program:** IEDC programs like recipe modification and quick dish preparation.
14. **Educational Fest:** Intra and inter-collegiate events.
15. **Presentations:** PowerPoint presentations by students and teachers.

16. **Conferences/Seminars/Webinars:** National and international events.
17. **Workshops:** Expert-led sessions.
18. **Cultural Programmes:** Related to major festivals and events.
19. **Collaborative Teaching:** With star-categorized hotels.
20. **Wine library:** Student-run wine library.
21. **Magazine Publications:** Mocktail recipes published in a well-known Kerala magazine.

Problem Solving Methodologies

1. **Career Guidance and Counseling:** Sessions for final-year students.
2. **Regular Assignments:** Case studies via Moodle.
3. **E-Content with Instructions:** Shared on SJIHMCT MOODLE.
4. **Training Programmes:** For skills like butchery cuts and flower arrangements.
5. **Competitions and Celebrations:** Seminars and competitions on special days
6. **Debates:** On challenging subjects.
7. **Mentorship:** Active mentor-mentee system.
8. **Remedial Classes:** For slow learners.
9. **Student Counseling:** For various student issues.

ICT-Enabled Learning Strategies

1. **E-Resources:** Digital library and E live.
2. **Moodle:** For seamless experiential learning.
3. **Kahoot and Quizziz:** Online platforms for quiz competitions.
4. **MOOCs and Coursera:** Access to online courses.
5. **ICT Tools for Add-On/Certificate Courses.**
6. **YouTube, Blogs.**
7. **E-Content via WhatsApp.**
8. **Google Meet:** Used for webinars and classes.
9. **Projectors:** Commonly used for presentations.
10. **Educational Software:** IDS front office software provided.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 93.85

2.4.1.1 Number of sanctioned posts year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
28	28	25	25	24

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 9.02

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	03	02	02

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college operates an effective assessment and evaluation system with the guidelines established by the university.

This evaluation process encompasses the following components

- Continuous Internal Evaluation
- External Evaluation

Methods implemented to foster transparency in Internal Evaluation

- Effective Orientation Programs.
- Examination Calendar available in the COE of the academic year.
- Conducting and Assessing Various Components of Internal Evaluation.
- Robust Grievance Redressal Mechanism.
- Seamless Access to Results via E-live.
- Engaging parents in student progress through providing accessibility for the parents to E-live and discussing the result in the Parents teachers meeting.
- Continuous internal assessment comprises attendance, assignment/seminar and two internal examinations.

1. Attendance

- Attendance is recorded at the beginning of each class.
- Students can obtain their attendance records from the Elive at any time.
- Students can request duty leave by filling the application form, approved by the responsible faculty and head of the department.
- The attendance percentage is published at the end of each semester, and students can access.
- Based on the attendance marked in the Elive, internal marks for attendance are awarded.

2. Assignments/Seminar

Students must submit at least two assignments per course, receiving feedback via LMS (Moodle) or in written form.

3. Two Internal Examinations

- The internal exam calendar is published in the calendar of event in the handbook
- At least a week before the exam, students receive notification and time table of the internal examination via WhatsApp group and the notice board.
- Aligning and mapping the question paper to Course Outcomes is done based on Bloom's taxonomy.
- Examinations are conducted in a centralised manner with rigorous and diligent invigilation.
- Answer scripts are evaluated, distributed promptly, and discussed with students.
- Students can review and recheck their internal marks, published in the E-live platform.

Methods implemented to foster transparency in External Evaluation

- Share exam fee notification with students and facilitate electronic payment through the university website.
- The examination forms are available in the college office and are duly filled by the students as per the notification..
- Share the University exam timetable and exam hall seating arrangements via WhatsApp and notice board with students
- Share invigilation duty list with faculty, print question papers at the exam office.
- Answer scripts are externally valued at University camps.
- University publishes final semester results.
- Tutors analyze results and provide access on Elive.
- Students can fill the examination grievance form for result issues.

4. Grievance Redressal Mechanism

Exam Related grievances are mainly 3 types: Time related, Conduction of Exam Related, Evaluation and Assessment-Related.

To address these, a grievance redressal mechanism is followed.

Level 1: College Level

Level 2: University level

- The grievance form is accessible on the college website.
- The students can submit a grievances form along with a letter to the exam convener.
- The exam grievance redressal committee will assemble, check the facts of the grievance and take necessary actions. Further, the complainant is informed about the action taken.
- If the matter needs to be reported to the university, a letter is drafted and sent to the examination department of the University.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Outcome-Based Education (OBE) is a student-focused approach that gives top priority to the goals that students should have by the end of a course or program. This approach entails defining specific learning outcomes, creating instructional plans to meet those objectives, and assessing student development in light of the assessment and mapping. Corrective measures might be put in place after assessments to close any knowledge gaps. OBE provides teachers with a framework for evaluating the development of their students and the efficiency of their teaching strategies.

The process of establishing intended learning outcomes

Our institute started implementing the Outcome-Based Education (OBE) paradigm in the academic year 2022. After a year, it commenced full-scale implementation including the outcome attainment and mapping. With this method, all curriculum procedures were in line with the emphasis on quantifiable learning outcomes, providing instructors and students with precise direction toward predetermined goals and objectives.

The institution's Internal Quality Assurance Cell (IQAC), which assists in developing a curriculum review council, has taken the lead in developing OBE, which aims to provide students with a student-centred education that gives them the fundamental knowledge, abilities, and competences required to succeed in their chosen fields.

The IQAC has hosted various Faculty development programmes and workshops offering comprehensive insights into Bloom's Taxonomy and Outcome-Based Education (OBE). The central objective of these sessions is to encourage faculty members to contribute towards the planning of OBE based on the curriculum.

The curriculum review committee(C.R.C) has been formed along with subject experts, working together to identify and formulate Program Outcomes (POs), Program Educational Objectives (PEOs), and Course Outcomes (COs).

Faculty members from each department collaborated with the curriculum review committee to enhance the Program Outcomes (POs), Program Educational Objectives (PEOs), and Course Outcomes (COs). The COs were crafted according to Bloom's Taxonomy and aligned with MG University's curriculum.

These outcomes are then assessed and approved by the IQAC to ensure they are consistent with the curriculum and educational goals.

- Communicating Learning Outcomes to Students
- Proper communication has been happening in conveying these learning outcomes to the students and teachers
- Publishing the POs and COS in the Website
- Workshops and training regarding OBE for the faculty members
- POs and COs display boards
- Publishing the lesson plan in the LMS
- Instructions of tutors in class
- Induction Programme for students
- Outcome Based Education Manual

Students are aware of the OBE assessment procedure beforehand. Using POs, PSOs, and COs, teachers map in-semester assessment components on their own initiative. Every course has a defined CO for it that is connected to the appropriate POs and PSOs. Carefully constructed, the internal examination questions guarantee proper mapping with the COs and are in line with Bloom's Taxonomy. The program records and enters student marks with diligence. Furthermore, through rigorous mapping, assignments, seminars, attendance, and other activities are planned to be in line with the desired learning outcomes. POs, PSOs, and COs have their accomplishments assessed using a combination of direct and indirect means, such as an exit survey.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

By implementing outcome-based education practices, such as defining clear Program Outcomes (POs) and aligning them with Program-Specific Outcomes (PSOs), Programme educational Objectives (PEOs), as well as measuring attainment levels and ensuring alignment with Course Outcomes (COs), students will systematically acquire targeted knowledge and skills in their chosen program. Regular assessments of course completion and gathering student feedback enable the institution to continuously enhance the quality of its curricula, ensuring an active and adaptable learning environment that meets evolving educational needs.

PO Calculation

Each course is structured with defined POs, PSOs, PEOs and COs. Each CO is strategically linked to corresponding POs, PEOs, and PSOs. Course Outcomes (COs) are achieved upon completion of each course, collectively contributing to the achievement of Program Outcomes (POs) by the end of the program. A 'PO attainment tree' is utilized for evaluating achievement. Direct assessments include internal and external exams, contributing 70% to the evaluation, while an exit survey serves as the indirect assessment method, comprising the remaining 30%. This approach ensures comprehensive evaluation and continuous improvement of the curriculum..

Programme Outcome Root

- 70% Direct Attainment: This indicates that 70% of the Programme Outcome calculation is derived from direct measures of student performance, such as exams, assignments, and other internal assessments.
- 30% Indirect Attainment: This indicates that 30% of the Programme Outcome calculation is derived from indirect measures, such as surveys or feedback from students.

Direct Attainment Breakdown

1.70% Internal Assessments: This implies that 70% of the direct attainment is based on internal assessments conducted by the institution.

- Internal Exams:

- 35% Internal Exam 1: 35% of the internal assessment is based on the first internal exam.
 - 35% Internal Exam 2: Another 35% of the internal assessment is based on the second internal exam.
- Assignments:
 - 15% Assignment 1: 15% of the internal assessment is based on the first assignment.
 - 15% Assignment 2: Another 15% of the internal assessment is based on the second assignment.

1.30% External Assessments: This implies that 30% of the direct attainment is based on external assessments, such as standardized tests or evaluations conducted by external bodies.

Indirect Attainment Breakdown:

1.100% Course Survey: This suggests that a course survey (likely an indirect measure) is fully considered in the calculation of indirect attainment.

Calculation of Programme Outcome score

To calculate the PO score for a student, consider the weighted contributions from each component. Here's a simplified formula for illustration:

$$PO = (\text{Direct Attainment} \times 0.70) + (\text{Indirect Attainment} \times 0.30)$$

Direct Attainment:

$$\text{Direct Attainment} = (\text{Internal Assessments} \times 0.70) + (\text{External Assessments} \times 0.30)$$

And Internal Assessments is further broken down into:

$$\text{Internal Assessments} = (\text{Internal Exam 1} \times 0.35) + (\text{Internal Exam 2} \times 0.35) + (\text{Assignment 1} \times 0.15) + (\text{Assignment 2} \times 0.15)$$

Indirect Attainment:

$$\text{Indirect Attainment} = \text{Course Survey}$$

By using these formulas, you can compute the overall PO score based on the weighted contributions of various assessment components.

CO1 Average = Sum of CO1 values of all students / No of students

CO1 Attainment Level =(CO1 Average/100) * Max Descriptor

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 79.62

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
90	78	67	87	53

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
105	100	99	101	66

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Innovation and Entrepreneurship Development Centre (IEDC) at SJIHMCT, established in February 2022, organises various activities to foster an entrepreneurial culture among students.

IDEATION 2K22

Held on March 2, 2022, this competition had seven teams presenting innovative business ideas. The winning idea was a "Jar cakes" business by Johan Jose's team, followed by "Fryster" (ready-to-fry marinated fish) by P. Krishnadas's team, and a starch-based plastic substitute by Nikhil Benny's team.

Consultancy for Recipe Standardisation

On March 11, 2022, IEDC collaborated with external clients to standardize recipes, involving students in research and development. The project was divided into teams focusing on breakfast, lunch, and dinner.

Bake N Jake

On October 25, 2022, a team of six students created innovative cookies using jackfruit flour in various ratios, which were sampled to gauge acceptability.

Introductory Session on YIP Registration Process

On June 24, 2023, an online session was held to guide students interested in the Young Innovators Programme, conducted by volunteers from Mar Augusthinose College.

IEDC Orientation and Inauguration for 2023-24

On August 8, 2023, an orientation session was held for first-year students by Mr. Abi Varghese, highlighting the opportunities offered by the Entrepreneurship Development Centre.

Cassava Fest - Pala Palate Food Fest

Held on July 27, 2023, this event showcased 100 innovative cassava-based dishes. The fest, inaugurated by various dignitaries, included a cookery show by chef Vicky Ratnani and offered a cassava buffet for guests.

Jingle Gala - Cake Expo

On December 21, 2023, the expo featured over 100 varieties of layer cakes, modern garnishing techniques, continental meat preparations, and innovative mocktails. It was inaugurated by Ms. Nisha Jose K Maani.

Classic Spirits Exhibition

Inaugurated by Rev. Dr. Joseph Maleparambil, this event featured stalls showcasing six classical

spirits (whisky, brandy, rum, vodka, tequila, and gin). Each stall also offered a mocktail inspired by classical cocktails, with snacks available for sale.

SJIHMCT International Bread Expo

On March 31, 2023, students exhibited various international breads and innovative bread-based snacks, providing a platform to develop entrepreneurial skills.

Refreshing Mocktails

A team of students developed nine innovative mocktails, featured in the March 2024 issue of the magazine "Pachakam".

Date Seed-Based Innovative Liqueurs & Cocktails

A student from the 2018-2022 batch created an innovative liqueur using date seed powder, which was published as a book.

Ace of Spades - Theme Lunch

Organized by eighth-semester students, this live food service operation with a playing card theme included menu planning, costing, and guest management. The menu featured oriental cuisine and the event helped students meet academic requirements while gaining practical experience.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 15

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1	3	3	8	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.1

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1	1	0	0	2

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.97

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
22	8	3	3	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

St. Joseph's Institute of Hotel Management and Catering Technology (SJHMCT) and its National Service Scheme (NSS) unit have been actively engaged in a series of impactful community and educational initiatives:

1. School Opening Assistance and Donation to Govt. UP School, Alanadu (03/06/2024):

NSS volunteers attended the school opening ceremony, providing donations and support.

2. NSS Certificate Distribution Ceremony (15/06/2024):

Certificates were distributed to NSS volunteers, with speeches from college officials and MG University representatives.

3. NSS Orientation Programme (15/06/2024):

An orientation session conducted by Dr. Simi Mol Sebastian aimed at familiarizing volunteers with NSS activities.

4. Yoga Day Training Session (21/06/2024):

A training session held on International Yoga Day under Mr. Jojan Thomas' leadership, with student participation.

5. Republic Day Celebration 2024 (26/01/2024):

Celebrated with a flag hoisting ceremony and community service initiative (Sneharamam) in Bharananganam.

6. Collaboration with Muttuchira School (29/02/2024):

Inauguration of the Agnasia Club to encourage the girl students to pursue their career in hospitality and management.

7. NSS-Cleaning Campaign with Bharananganam Grama Panchayath (05/10/2023):

Participated in a cleaning campaign, removing significant amounts of waste from Bharananganam.

8. NSS MoU Signing with Bharananganam Grama Panchayath (14/11/2023):

Signed an MoU focusing on community development initiatives under the Nava Keralam initiative.

9. NSS Inauguration of Kuttikalude Haritha Sabha (14/11/2023):

Inaugurated a youth environmental initiative under Bharananganam Grama Panchayath.

10. Inauguration of Digital Blood Bank (18/11/2023):

Inaugurated to promote youth blood donation, emphasizing its importance.

11. NSS Seven Days Special Camp (25/12/2023 - 31/12/2023):

Organized a comprehensive camp focusing on community service, education, and health awareness.

12. Eye Camp (27/12/2023)

Organised an Eye Camp by the NSS Unit at Govt UP School Alanadu Focussing on Community service.

13. Electoral Support for Puthuppalli Bye-Election (05/09/2023):

Supported the election process with logistical assistance and voter engagement activities.

14. Election Booth Beautification by Literacy Club (04/09/2023):

Decorated polling booths to enhance voter experience and participation.

15. Aadhaar-Voter ID Linking Session (19/09/2022):

Organized an educational session on linking Aadhaar cards with Voter IDs, promoting electoral awareness.

16. 101 Meal Packet Initiative (12/06/2021):

Distributed meals to the underprivileged, highlighting community service and compassion.

17. Blood Donation Camp (24/02/2021):

Conducted a successful blood donation camp, promoting health awareness and community

service.

18. Aardram People's Campaign (05/03/2020):

Collaborated with the Food and Safety Department to raise awareness about food safety through a flash mob and educational flyers.

These activities reflect SJHMCT's commitment to education, community service, and holistic development through its NSS unit and various collaborative initiatives with local communities and government bodies. Each event underscores the institution's proactive role in fostering social responsibility and civic engagement among its students.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Recognition of NSS Unit (272) at St. Joseph's Institute of Hotel Management & Catering Technology, Palai

The NSS Unit (272) at St. Joseph's Institute of Hotel Management & Catering Technology (SJHMCT), located in Choondacherry, Pala, has been acknowledged and honored for its exemplary commitment and active participation in various community-driven initiatives. This recognition comes in the form of a certificate, celebrating our invaluable contributions to the Haritha Sabha and Sneharamam projects, initiatives spearheaded by the Government of Kerala in collaboration with the local Grama Panchayat.

Haritha Sabha and Sneharamam Initiatives

The NSS Unit's involvement in the Haritha Sabha project highlights our dedication to environmental conservation and community welfare. Through this initiative, we have actively participated in cleanliness drives and environmental awareness programs within the Grama

Panchayat. These efforts have not only contributed to maintaining cleanliness but have also fostered a sense of environmental responsibility among local residents.

Adoption of Alanadu UP School

Another cornerstone of our community engagement has been the adoption of Alanadu UP School. By nurturing the school's future and potential, the NSS Unit has significantly impacted the lives of students and the educational environment. Our support extends beyond mere assistance; it encompasses mentoring, resource provision, and overall holistic development initiatives aimed at empowering the school and its students.

Recognition Received - South Zone NSS Pre Republic Day Parade Camp

In addition to our local community initiatives, the NSS Unit received further recognition when one of our students participated in the South Zone NSS Pre Republic Day Camp in 2023. This prestigious event was organized by the Ministry of Youth Affairs and Sports, NSS Regional Directorate, Chennai. Our student's participation in this camp underscores the commitment and excellence of our unit, reflecting the high standards we uphold and the broader impact we aim to achieve.

Impact and Benefits

The collaborative efforts between SJHMCCT's NSS Unit and the Grama Panchayat, under the MOU framework, have yielded substantial benefits for the community. The adoption of Alanadu UP School stands as a testament to our commitment to educational upliftment and empowerment. By engaging actively in these initiatives, the NSS Unit has not only enhanced organizational stature but has also exemplified the spirit of social responsibility and community service among our members and the wider student body.

Similarly, the recognition from the South Zone NSS Pre Republic Day Parade Camp has not only brought honor to our institution but has also inspired other students to partake in such national-level initiatives, broadening their horizons and fostering a sense of national pride and civic responsibility.

Conclusion

In conclusion, the certificates awarded to us are a testament to our relentless dedication, proactive engagement, and significant contributions to the Haritha Sabha, Snehamam projects, and the

nurturing of Alanadu UP School, as well as our active participation in the South Zone NSS Pre Republic Day Camp. Our efforts have exemplified the core values of the NSS, emphasizing the importance of community service, environmental sustainability, and educational empowerment.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 19

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
6	9	1	2	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 9

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Infrastructure and Learning Resources

The Institute is situated in a 5.4670 acre land lush with greenery, serene and conducive for learning. The Institute's eco-friendly campus provides a conducive environment ideally suited for serious academic pursuits. The Institute has adequate facilities for curricular, co-curricular, extra-curricular and extension activities.

All the classrooms and seminar hall are ICT enabled. The Institute has ramps, lifts and other facilities for differently-abled students. There are adequate facilities for indoor and outdoor sports and cultural activities.

Library is a knowledge repository and has an adequate collection of books and journals. It has a reading hall and e-library facility. It has e-resources like DELNET and OPAC. Remote access facility is also provided for e-resources. The library has E Live software for automation of library services.

The Institute has a network of sufficient computers with internet facilities. The Institute has a Wi-Fi Facility. There is 500 Mbps leased line internet connectivity.

The Institute uses ERP for effective academic planning and execution. The Institute has established policies and procedures to ensure proper utilisation and maintenance of various physical, academic and support facilities.

External agencies have been appointed for security and maintenance of various equipment. Contractor staff for institution housekeeping activities.

Physical Facilities

The institute has state of the art physical infrastructural facilities and learning resources as per the norms of AICTE.

It has a five storied building on a campus of more than 5 acres.

Following is the list of the physical facilities:

Particulars	Numbers	Particulars	Numbers
ICT enabled Classrooms	10	ICT enabled Auditorium	5
BTK Basic Training kitchen	1	QTK Quantity training kitchen	1
ATK Advanced training kitchen	1	Bakery and Confectionery	1
Housekeeping lab	1	Laundry	1
Front office lab	1	Library with reading hall	1
Model Guest room	3	Computer lab	1
Tutorial room	1	Language lab	1

- Other provisions include lift facility for physically challenged, CCTV surveillance at all strategic locations, generator and UPS, sewage treatment plant, water purifiers, canteen, and sanitation facility.
- Seminar Hall for cultural activities, waiting room, women redressal cell, placement cell, first aid room, girls and boys common room.
- A separate girls and boys hostel is available with excellent facilities inside the campus.

Computing equipment and Facilities

- 350Mbps leased connection, Wi-Fi enabled campus, 21 Wi-Fi access points.
- Computer labs, 104 computers, 90 Computers for student's access.

Other campus infrastructure facilities

- CCTV enabled campus with more than 232 HD IP cameras.
- Medicare, Ramps and Lifts for differently-abled
- Drinking water points, separate parking areas for staff and students.
- 11 kV substation, 24/7 electric power supply with backup generators (542 kVA), 3-phase UPS (130 kVA).

- **Open Cafeteria with a sports pavilion separate area for staff.**
- **3 college buses for students and staff.**
- **Separate rooms for IQAC meetings, IEDC, Board meetings, Examination control, Yoga, NSS, Media room, and Counselling.**
- **Two staff rooms for teachers.**
- **Separate restroom for girls and boys students with locker facilities.**
- **Drinking water facilities for students and staff on each floor.**

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 20.48

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
55.6	38.37	1.39	2.68	10.94

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Our Institutes Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals. The library is used by the Faculty and students. The SJJHMCT library has 161.95m² area and has 72 seating capacity.

ILMS:

The college library initiated its automation journey in 2010 with partial implementation of the Library Management software (E-Live).

E-live:

E-live is a complete reference of the student's data providing both information and digital experience-live provides a complete set of details about the management, teaching and non-teaching staff, faculty, parents and students. It is a simple, affordable and powerful Campus Management System. Library management carriers complete tasks of manual library functions without any hassle.

E-live campus makes the assessment easy and helps the teaching staff to deliver the best education leaving the burden of assessment. Parent/student portal application reliable update on student's attendance, progress reports and fee payment, alerts, newsletters, events, notices etc. It is a cloud based solution to manage our institute anytime from anywhere. Fast downloadable reports for fee, HR, transportation, student and staff attendance.

KOHA:

Presently we are using KOHA.

An Open-Source Integrated Library System (ILS)

About Koha:

Koha is an Open-Source Integrated Library System (ILS). Koha is a web-based multilingual Integrated Library System to cater to the automation needs of medium to large libraries around the world. DELNET offers a customized version of Koha. Koha satisfies all the functional requirements of a library management system. It is a full-featured MARC based integrated library system and is customized to cater to the needs of libraries

Services provided by the library:

- Collection: The college library currently houses 6088 books, 120 reference volumes,

- Subscription to 6 journals and 28 magazines, e- journals and e- books.
- Remote access services by library:
- DELNET-Developing Library Network: Access to the Major Digital Library Resources In South Asia through common login ID and password.
- Web OPAC: Digital library facilities ensuring access to a number of online resources Including e-books, journals, theses, OERs, magazines, previous year question paper Repository, etc.
- Automated book issue and return: All books and member identity cards are barcoded and are used for the issue and return of books.
- Barcode Enabled Gate Register: Barcode technology is used to record the login and log out Details of the users.
- WEB-OPAC: The users can use this service even during offline library use for easy and simple automated search of library books using the search system provided.
- Library working time is from 8.30 a.m. - 5.00 p.m.
- Library orientation programme: For effectively using the online and offline library facilities.
- Internet and Wi-Fi: The Library has an independent internet connection.
- Digital Library: For students to access online library facilities.
- Reference books section: This section has several highly valued reference texts suggested in syllabi of various programmes.
- Display cabin: Separate display cabins for new arrivals, periodicals, journals and newspapers.
- Reprography corner: Photostat, Print, scan.
- Access to local community: The local community can use the library services during working hours for learning purposes

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT Infrastructure:

Designing and managing the IT infrastructure of an institute is crucial for ensuring smooth operations and effective support for students and administrative functions. The management offers all opportunities for faculty, students, and administrative personnel to work with robust hardware facilities, software, and networking support for securely maintaining academic, administrative, examination, and research-related activities. High-speed internet connectivity & Wifi is ensured throughout the campus.

Network Infrastructure:

The network infrastructure forms the backbone of the institute's IT system, enabling communication and data exchange. It includes:

- **Internet Connectivity: High-speed internet access for students, faculty, and staff is essential. Redundant connections may be considered for reliability.**
- **Local Area Network (LAN): Wired and wireless networks covering classrooms, offices, and common areas.**
- **Internet Service Providers - BSNL & Kerala Vision Broadband Limited.**
- **Students ID Card Reader - For procuring the student information such as name, semester & batch.**
- **Barcode Scanner - To scan the books taken by the students.**
- **Barcode Printer - To create a barcode and to be pasted in each and every book, magazine purchased in the campus library.**
- **Biometric System - For the faculties & staff basically to capture the time in & time out from the campus.**

Computing Devices:

Providing and maintaining various computing devices for students, faculty, and administrative staff:

- **Desktops: Standard configurations with necessary software for academic and**

administrative tasks.

- **Mobile Devices: Support for tablets and smartphones, ensuring compatibility with institute resources.**

The Institute has the following IT facilities for the students & faculties: -

- **The campus is fully equipped with 71 CCTV Camera Systems and has more than 232 HD IP cameras deployed throughout the campus including the hostel.**
- **The campus has 104 Desktops deployed in the campus in which 90 Computers are for the students access and rest 14 for the administration work.**
- **The network connection and Long-Range Wi-Fi Access Points with over 21 Numbers were deployed across the campus including hostels for 24X7 internet service. Students can register their laptops using the MAC Address to get connected to the network with a Speed Of 500 Mbps.**
- **The Learning Management System (LMS) - Moodle is used for its teaching and learning practices. The various materials are shared through an online platform. Internal tests, quizzes, assignments can be configured on the platform and access to e-learning resources is enabled through centrally allocated username and password.**
- **The e-live – E-Campus Management System is a campus administration. An integrated suite of software applications provided to automate the campus and to address all the administrative requirements of the institution with a user-specific login system. Parents are provided with a login facility to verify the students academic details and other details.**
- **The IDS Next- Property Management System (PMS) is a software application enabled for the students for the front office practicals as per actual operations happening in the hotel.**

In conclusion, an effective IT infrastructure is essential for the effective functioning of an educational institute, supporting academic excellence, administrative efficiency, and overall institutional goals created.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 5.19

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 90

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 8.37

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
5.54	16.03	5.95	7.01	10.01

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 5.19

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
23	23	38	14	11

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 98.14

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
442	428	413	411	369

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 70.28

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
83	83	48	56	61

5.2.1.2 Number of outgoing students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
105	100	99	101	66

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 7.86

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2023-24	2022-23	2021-22	2020-21	2019-20
1	4	5	1	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
8	5	5	2	4

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

ST JOSEPH'S COLLEGE OF HMCT boasts a vibrant and engaged alumni community

With Registration Number KTM/TC/68/2024, registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Registration Act, 1995. The Alumni association serves as a bridge between past and present students and teachers maintaining a strong connection with their institution.

Structure and Membership: The Alumni Association is guided by a team of executive

Members. The principal serves as the Patron, overseeing an Executive Committee comprising the President, Vice President, Secretary, Joint Secretary, Treasurer, and elected General Body

Members. Furthermore, a faculty member assigned as in-charge of the Alumni Association to Facilitate smoother interactions and activities.

Executive Committee Meetings: The Alumni Executive Committee conducts regular meetings to ensure the smooth functioning of the association. These executive committee meetings serve as a platform to discuss and plan various activities, contributions, and ways to enhance the connection between alumni and the College.

Alumni associations are integral to the sustainable growth and development of educational institutions worldwide. These organizations, comprising graduates who share a common bond with their Alma mater, contribute immensely through various means, particularly financial support and a range of other services.

Alumni frequently engage in mentor ship programs, sharing their professional expertise and networks with current students. This mentor ship not only enriches students' learning experiences but also helps them navigate career paths and make informed decisions about their futures. Alumni involvement in career counselling, job placement initiatives, and internship opportunities further strengthens the institution's commitment to holistic student development and employ ability.

Moreover, alumni associations serve as powerful advocates and ambassadors for their Alma mater. . Their achievements bolster the institution's reputation and prestige, attracting prospective students, faculty, and partnerships with industry leaders. This positive visibility enhances the institutions standing regionally, nationally, and globally, contributing to sustained growth and recognition in the educational community.

The emotional connection alumni maintain with their Alma mater fosters a culture of loyalty and pride. Alumni often participate enthusiastically in reunions, homecoming events, and alumni gatherings. These occasions strengthen bonds among former classmates and provide opportunities for networking, collaboration, and reminiscence. Such engagements cultivate a robust alumni community committed to preserving traditions, celebrating achievements, and contributing to the institution's enduring legacy.

Other services

Alumni Lecture Series organized by the departments

Placement training and Career Development Program mes

Involvement in committees: Many alumni play pivotal roles in the administrative process, serving as members of the Internal Quality Assurance Cell (IQAC) and the Managing Board.

Feedback from Alumni: The alumni provide feedback that helps improve the College's academic environment and curriculum.

In conclusion, a registered Alumni Association is a vital partner in the continued advancement and success of educational institutions. Through their generous financial contributions, invaluable support services, advocacy efforts, and active engagement, alumni associations empower institutions to innovate, thrive, and maintain relevance in an evolving educational landscape. Their unwavering commitment to their alma mater ensures that future generations of students benefit from enhanced opportunities, resources, and a supportive network that extends beyond graduation.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

St. Joseph's Institute of Hotel Management and Catering Technology (SJIHMCT) managed by the Diocesan Technical Education Trust, started functioning at Choondacherry in the year 2010. The Bishop of Palai Diocese is the Patron of the college. The college is approved by AICTE and affiliated with Mahatma Gandhi University.

The vision and mission of the College flow flawlessly from the top level of governance to the lowest level which reflects effective leadership.

Vision:

To develop a leading and pace setting provider of professional courses and programmes to develop and train suitable manpower for Hospitality Industry.

Mission:

- To develop young men and women into professional experts to manage Hospitality Industry in general and Hotels in particular.
- To equip youngsters with conceptual and interpersonal skills for managerial decision making and its execution and related industries.
- To develop and encourage the entrepreneurial capabilities of the young generation to become effective change agents.

Our Quality Policy

- Strategic planning approach to development
- Commitment to continuous improvement
- High quality faculty infrastructure
- Team work and consultation at all levels
- Computerized services
- Most effective and efficient teaching-learning process
- Learning skills development programmes
- Personality development programmes
- Absolutely clean and eco-friendly campus.
-

Governing Body

Apex body of the College which meets once a year to discuss prominent matters that provide effective leadership in guiding the College.

Academic Advisory Board

Academic Advisory Board meets once in a year to review academic programs, curriculum and assessments, offering feedback and recommendations for improvement, ensuring relevance and quality.

IQAC

IQAC sets the quality parameters and monitors its implementation.

Heads of the Department

Heads of the Department monitor the departmental academic activities.

Participation of Faculties

Faculties participate in administration as representatives of various statutory and institutional bodies, clubs and Cells

Class tutors

Class tutors coordinate the activities of the class.

Student Council, Alumni, and PTA

Consultations are carried out with Student Council, Alumni, and PTA

Decentralization

St. Joseph's Institute of Hotel Management and Catering Technology adopts decentralization and participative management in its daily operations.

- **Governing Body - apex policy and decision-making body**
- **The Principal - is the executive head of the institution**
- **Academic Advisory Board - reviews academic programs, curriculum and assessments, offering feedback and recommendations for improvement, ensuring relevance and quality.**
- **Academic Council - makes recommendations to the college's governing body.**

- **IQAC - formulates the quality policy in turn is approved by the College Council.**
- **Heads of the Department - monitor the departmental academic activities**
- **Faculty - participate in administration as representatives of various statutory and institutional bodies, clubs and Cells**
- **Class tutors - coordinate the activities of the class.**
- **Student Council, Alumni, and PTA -Consultations are carried out with Student Council, Alumni, and PTA**
- **The administrative staff under the office Superintendent manages the functioning of the administrative office**

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Policies

The college has formulated its exclusive policies and operational structure that work in tandem with the statutes of the government and the affiliating university and the governing body. The distinctive institutional policies along with the operational structure facilitate the enactment of the Vision and Mission. The college has clearly defined Quality Policy, which is displayed on the website and the code of conduct is disseminated through the college handbook and website.

Administrative set up

- **The Bishop of Palai Diocese is the Patron of the Institution.**
- **College Chairman is the topmost authority of the institution.**
- **Governing Body - apex policy and decision-making body.**
- **The Principal is the executive head of the institution.**

- **Academic Advisory Board - reviews academic programs, curriculum and assessments, offering feedback and recommendations for improvement, ensuring relevance and quality.**
- **Academic Council - makes recommendations to the college's governing body.**
- **IQAC - formulates the quality policy in turn is approved by the College Council.**
- **Heads of the Department - monitor the departmental academic activities.**
- **Faculty participate in administration as representatives of various statutory and institutional bodies, clubs and Cells.**
- **Class tutors coordinate the activities of the class.**
- **Student Council, Alumni, and PTA -Consultations are carried out with Student Council, Alumni, and PTA.**
- **The administrative staff under the office Superintendent manages the functioning of the administrative office.**

Appointment Procedures

Faculty recruitment and promotional policies are based on merit and in accordance with the rules and regulations of the AICTE and the M G University.

Deployment of Strategic Plan

The strategic plans are set to achieve the goals in accordance with the policies of the regulatory authorities, and IQAC ensures that these targets are deployed through proper execution measures and outcomes are assessed by measurable attributes. The perspective plan includes institute Infrastructure development, Student Development, Industry Interaction and Placement, and Community Engagement plans.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

St. Joseph institute of hotel management and catering technology has undertaken various measures for the welfare and also for the career development of the staff. The institute has a welfare mechanism in place, for teaching and non-teaching staff. The various welfare schemes are as below:

Medical

- Maternity leave for teaching and non-teaching staff

Education

- Admission preference is given to the children of the staff for admission in St. Joseph

College, based on the management policy.

- Special leave permission for staff members for completing PhD

Financial Incentives

- Financial support for skill up gradation- attending seminar/workshop/conferences/FDPs.
- Incentive for publication, Conferences and research grants.
- Subsidized canteen facilities are provided for all the staff members
- Annual salary increments for staff
- Semester vacation allowance for all the teaching staff.
- Casual/On duty leaves.
- Financial assistance for annual tours
- Celebration of special day

Infrastructure

- Hostel facility for teachers - for gents and lady teachers.
- Academic amenities like a full-fledged computer lab, library resources with online databases for the academic development of the staff
- Provision of a well-equipped Staff room with all required ICT arrangement, individual work desk, private washroom with changing facility for both genders.
- Separate dining area for faculties to have group lunch.
- Gymnasium facility for teaching and non-teaching staff
- Common room for ladies
- Adequate parking facility and identity stickers for vehicles
- Filtered drinking water facility
- 24/7 free internet facility with 100 Mbps speed
- Email addresses - facility to use the domain name of the institution was provided to all staff
- Regular cleaning to maintain the cleanliness of overall workspace.

Non-Teaching Staff

- Provident fund / ESI
- Casual leave.
- Outdoor Duty Leave.
- Local Conveyance for Outdoor Activities related to Institute work.
- Provision of well-equipped workspace with all necessary ICT arrangements and equipment's.
- Provision of free Wi-Fi.

Performance Appraisal:

The performance appraisal system is an essential and vital mechanism that helps to provide pertinent information for the assessment of an employee's skills, knowledge and ability on overall performance of the job.

The performance appraisal report contains ten different parts.

1. General information
2. Academic Rating Parameters
3. Student Development Activities
4. Administrative Responsibilities Performed
5. Action Plan for Improvement
6. Training and Development.

- 7. Target Assurance for the next academic year.
- 8. Remarks by the HOD.
- 09. Suggestions and Recommendations by the Principal.
- 10. Suggestions and recommendations by the Director.

Once the assessment is done the report of the individual employee is submitted to the head of the Institute for review. After the review, one on one interview process is carried out by the principal and director.

A structured confidential report evaluates the performance of the Administrative and Support staff. The concerned staff fills the report and submits to Principal, who later evaluates the form and gives his final remarks for the necessary recommendations from the management.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 9.84

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3	9	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 28.65

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
7	14	3	19	6

6.3.3.2 Number of non-teaching staff year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
11	11	9	9	9

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits

regularly (internal and external)

Response:

The institution upholds a rigorous approach to ensure the effective utilization of funds and resources through a structured process. This process encompasses meticulous planning, monitoring, and evaluation to ensure financial integrity and accountability.

Budget Committee Oversight

The Budget Committee plays a pivotal role in the institution's financial management. The committee collaborates to prepare and evaluate the annual budget, ensuring a thorough examination of financial allocations. This collaborative effort promotes transparency and responsible financial planning, allowing for informed decision-making regarding the allocation of resources. The committee's oversight ensures that all expenditures align with the institution's strategic goals and priorities.

Financial Management and Accounting

The smooth functioning of the college's accounting system is achieved through stringent financial management and adherence to established accounting principles. This involves accurate record-keeping, timely financial reporting, and a systematic approach to budgeting and expenditure control. By maintaining these practices, the institution ensures that all financial transactions are documented and reported in a transparent manner. The adherence to accounting principles not only fosters accountability but also enhances the reliability of financial information provided to stakeholders.

Internal and External Audits

The institution consistently performs both internal and external audits, which are crucial for maintaining transparency, identifying potential issues, and ensuring compliance with regulatory standards.

External Audit by Chartered Accountant

The college has engaged the services of PV Chacko & Co., a reputable firm of Chartered Accountants, to conduct the annual external audit. This comprehensive audit covers all financial dimensions of the college, providing an objective assessment of the institution's financial health. The external audit ensures that financial statements are accurate and comply with relevant regulations and standards, thereby enhancing the credibility of the institution's financial reporting.

Internal Audit

The institution has established a finance committee and appointed a qualified auditor to conduct internal audits. Additionally, a team of staff members works under the auditor to perform methodical verifications on a periodic basis. The internal audit process serves multiple purposes: it provides an objective source of information to the management, ensures the efficient conduct of activities, safeguards assets, prevents and detects fraud and other unlawful acts, and verifies the completeness and accuracy of financial records. Furthermore, internal audits facilitate the timely preparation of financial statements.

Mr. Suresh George, the financial manager of the institution, is responsible for carrying out internal audits

regularly. The internal audit involves a detailed examination of each bill and voucher to ensure that all financial transactions are properly recorded and authorized. This process helps in maintaining a robust internal control system, which is essential for the institution's financial stability.

The institution's commitment to rigorous financial management is evident through the structured processes in place for budgeting, financial reporting, and auditing. The Budget Committee's oversight, coupled with the systematic approach to accounting and the thorough execution of internal and external audits, ensures the effective utilization of funds and resources. These measures not only promote transparency and accountability but also reinforce the institution's commitment to financial integrity and sustainable growth. By adhering to these practices, the institution can confidently navigate financial challenges and achieve its strategic objectives, thereby fostering trust and confidence among stakeholders.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Major Quality Assurance Practices

During the assessment period, several quality assurance practices were institutionalized:

1. E-Governance and Academic Management System (LMS): The update and implementation of these systems has streamlined academic and administrative processes, enhancing efficiency and effectiveness.
2. Innovation and Entrepreneurship Development Centres (IEDC): These centers have been established to support faculty and student empowerment through financial support and skill-based training programs, fostering a culture of innovation and entrepreneurship.
3. Regular Participation in Quality Audits and Ranking Systems: Institutionalizing these initiatives ensure consistent quality improvements and benchmarking against best practices, promoting a continuous improvement mindset.

Periodic Reviews and Incremental Improvements

IQAC conducts periodic reviews of the teaching-learning process, structures, and methodologies, which include:

1. Systematic Academic Planning: This involves planning at the institutional, department, and teacher levels, including the creation of course plans and teacher plans to ensure effective curriculum delivery. The planning also encompasses certificate and value-added courses,

seminars, workshops, and training programs to enrich the curriculum.

2. **Regular Feedback:** IQAC gathers regular feedback on teaching, learning, and the academic ambiance. This feedback is crucial for identifying areas for improvement and implementing actionable insights to enhance the educational experience.

3. **Result Analysis and Appraisal Systems:** These systems are used to measure and enhance academic performance, ensuring that both faculty and students are meeting the institution high standards.

4. **Academic and Administrative Audits:** These audits are conducted to ensure ongoing improvements and adherence to quality standards. The findings from these audits lead to actionable improvements, fostering a culture of continuous enhancement.

Systematic Academic Planning Initiatives

IQAC comprehensive approach to the teaching-learning process includes:

1. **Academic Planning:** Detailed planning at the institutional, department, and teacher levels ensures cohesive curricular delivery. This structured approach facilitates a well-organized educational environment.

2. **Curriculum Enrichment:** Offering certificate and value-added courses, seminars, workshops, and training programs enhances the learning experience by providing students with additional knowledge and skills that complement the core curriculum.

3. **Examination Wing:** This wing monitors the conduct, review, and evaluation of exams, ensuring fair and effective assessment practices. This oversight helps maintain the integrity and quality of the examination process.

4. **Grievance Redressal Committee:** This committee addresses issues promptly to maintain a conducive teaching and learning environment. By resolving grievances efficiently, the committee ensures a positive and supportive academic atmosphere.

Appraisal Systems and Audits

Incremental increases in teaching and learning quality are ensured through:

1. **Annual Appraisals and Audits:** These processes provide a thorough analysis of academic and administrative performance, leading to actionable improvements. The regular appraisal and audit cycle ensures that the institution remains aligned with its quality objectives.

2. **ICT-Enabled Classrooms:** These classrooms enhance the learning experience with advanced technology, providing students with modern and effective educational tools.

3. **LMS Access:** Learning Management System access is available to all students and faculty members, facilitating efficient learning and teaching. The LMS serves as a centralized platform for managing course content, assessments, and communications.

4. **Infrastructure Augmentation:** This includes the development of media labs, computer labs, and practical labs for experiential learning. These facilities provide students with hands-on experience and practical skills that are essential for their academic and professional growth.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

In a dynamic educational landscape, St. Joseph's Institute of Hotel Management & Catering Technology has emerged as a pioneering institution that is committed to promoting gender equity and celebrating diversity. Over the last five years, the institute has undertaken a range of measures to advance gender equality and has actively organized national and international commemorative days, events, and festivals, thereby creating an inclusive and culturally vibrant campus environment. It is made sure that every event held by the institution's several committees and groups female employees and students actively participate in both on-campus and off-campus activities.

St. Joseph's Institute of Hotel Management and Catering Technology stands as a beacon of gender equity, driven by a robust policy aimed at creating an inclusive environment. This policy forms the bedrock of the institute's commitment to providing equal opportunities for all, regardless of gender, in both staffing and student development.

At the heart of its initiatives are the Women's Development Cell (WDC), academic departments, and student clubs, and all working in harmony to organize a diverse array of gender-sensitization activities. The Women's Cell typically organizes a variety of programs and events, such as seminars, workshops, and cultural activities, to raise awareness about gender issues, empower women, and create a more inclusive and supportive campus environment.

These endeavors foster dialogue, disseminate knowledge, and promote understanding of gender issues, fostering a culture of respect and inclusivity. A separate staff room for ladies and a separate staff room for gentlemen are available inside the campus, each equipped with all necessary facilities. As part of gender equality the International Women's Day and Men's Day is celebrated in the campus.

Through these concerted efforts, St. Joseph's Institute not only excels in hospitality education but also cultivates socially responsible individuals who advocate for gender equality. By instilling values of fairness and respect, the institute prepares its students to contribute positively to the hospitality industry and society at large, ensuring a future where gender equity is not just a goal but a lived reality.

The safety of women on campus is guaranteed by round-the-clock CCTV surveillance, security guards at various locations, the requirement that all staff and students wear ID cards, separate on-campus hostels for boys and girls (run by Rev. Fathers for boys and Rev. Sisters for girls), resident tutors from college faculty in the hostels, the presence of female faculty members for programs in which female students participate, regular mentor - mentee meetings, provision of counselling assistance for the students on

request of concerned mentors , separate waiting halls and restrooms in each floor, functional committees such as the Grievance Redressal Committee, Disciplinary Action Committee, and Anti-Ragging Committee, Women Cell , Equal Opportunity Cell and Internal Complaints Committee, the zero-tolerance policy for teasing and bullying, extended library hours for the benefit of hostel residents, etc. ensure a campus that is gender-friendly, courageous, and devoid of discrimination.

St. Joseph's Institute of Hotel Management promotes gender equality, safety, and empowerment, fostering future leaders in hospitality for a fairer society.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**

- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

INSTITUTIONAL EFFORTS IN PROVIDING AN INCLUSIVE ENVIRONMENT

Beyond the campus, St. Joseph's Institute of Hotel Management and Catering Technology (SJHMCT) extends its environmental promotion and sustainability activities into the wider community. The institution actively collaborates with local businesses and residents to organise workshops and awareness campaigns on sustainable practices. SJHMCT students and faculty are encouraged to participate in community outreach programs, providing expertise and resources to implement sustainable initiatives in nearby neighbourhoods.

Additionally, the institute establishes partnerships with environmentally conscious organisations to support regional conservation projects, reinforcing its dedication to creating a lasting impact on the ecological well-being of the broader community. To cultivate a truly understanding and inclusive environment, SJHMCT incorporates various initiatives. Faculty, staff, and students can participate in workshops that address cultural sensitivity, unconscious bias, and inclusive teaching practices. Throughout the year, the institute celebrates the diverse backgrounds of its student body through cultural events like food festivals, traditional dress presentations, or inviting guest speakers. Additionally,

international exchange programs or collaborative projects foster understanding and appreciation for different cultures on a global scale. These combined efforts create a rich learning environment where everyone feels valued and respected.

In order to instill a sense of civic duty and respect for the law, SJIHMCT emphasizes sensitization to constitutional values. The curriculum can be enriched with modules or workshops specifically dedicated to the Indian Constitution. This will help students understand their fundamental rights, duties, and responsibilities as citizens. Furthermore, inviting lawyers, activists, or government officials to deliver guest lectures on topics related to constitutional rights, social justice, and tolerance can provide students with a deeper understanding of these crucial concepts. Through this approach, SJIHMCT fosters a well-informed and engaged citizenry.

SJIHMCT recognizes the importance of building a supportive community that empowers all students to thrive. To achieve this, they implement various initiatives. Mentorship programs pair senior students or faculty members with new students, particularly those from underrepresented backgrounds. These mentors can provide guidance and support, helping new students navigate academic challenges and adjust to the social environment. Additionally, SJIHMCT encourages the formation of student clubs that cater to diverse interests and identities. These clubs provide a safe space for students to connect with peers who share similar backgrounds or interests, fostering a sense of belonging and community.

Numerous national and international commemoration days, activities, and festivals are held in conjunction with the various organisations and professional society chapters at SJIHMCT in an effort to raise awareness among students and instil in them a feeling of national pride and global citizenship. On Republic Day and Independence Day, the national flag is raised in front of the institution and students and staff sing patriotic songs to show their support and commitment to the country. Teacher's Day is observed to honour the commitment and service provided by academic staff. To celebrate 'Swachh Bharat Divas,' students visit neighbouring organisations/locations and undertake thorough cleaning. In addition, there are celebrations for blood donation, mothers' day, world environment day, constitution day, yoga day, and tourism day.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICES -01

Title

Empowering Young Girls Through Hospitality Education: A Collaboration between SJHMCT and High Schools and Higher Secondary Schools Students with a special focus on girl students to create awareness about hospitality and its trends.

Objective of the Practice:

This initiative aims to bridge the gap between social perceptions and the reality of careers in hospitality management. By offering workshops and interactive sessions like the one conducted for Muttuchira School girls, SJHMCT College empowers young women to explore their potential in this dynamic field. Through hands-on experiences and exposure to various aspects of hospitality, the program fosters self-confidence and dismantles negative stereotypes surrounding the BHM profession.

The Context

The hospitality industry continues to flourish and diversify, there exists a powerful opportunity to empower young girls through hospitality education. This initiative aims to address several critical aspects:

- 1. Education and Skill Development:** Hospitality education provides young girls with practical skills and knowledge that are directly applicable in various career paths within the industry, such as hotel management, tourism, event planning, and culinary arts. By equipping them with these skills early on, we not only prepare them for future employment but also instill confidence and independence.
- 2. Breaking Gender Stereotypes:** Historically, the hospitality industry has been seen as traditionally male-dominated. By encouraging and supporting young girls to pursue education and careers in hospitality, we challenge these stereotypes and promote gender equality in the workforce.
- 3. Career Opportunities and Economic Empowerment:** Hospitality offers a wide range of career opportunities with potential for growth and advancement. By providing girls with access to education in this field, we open doors to economic empowerment, enabling them to secure stable employment, contribute to their communities, and support themselves and their families.
- 4. Leadership and Role Models:** As more young girls enter the hospitality industry, they serve as role models and mentors for future generations. By showcasing successful women in leadership roles within hospitality, we inspire confidence and ambition in young girls, encouraging them to strive for excellence and leadership in their careers.
- 5. Global Perspective and Cultural Exchange:** Hospitality is inherently international, offering opportunities for cultural exchange and understanding. Education in this field not only teaches practical skills but also fosters global awareness, tolerance, and respect for diversity among young girls, preparing them to thrive in a multicultural world.

BEST PRACTICES-02

"Sustainable Living Starts Here: Paryavarana Club Leading the Way"

The Paryavarana Club is the sustainability club of SJHMCT that inculcates various sustainability practices among the members of SJHMCT. Environmental sustainability is the focus of the club. The activities include: help and maintain the flower gardens of the institute, set up an herb garden in the campus.

Vision

To develop SJHMCT into a socially sustainable campus.

Mission

To conduct and practise various activities thereby creating awareness about sustainability among the members of SJHMCT family.

Objectives

The Paryavarana Club of SJHMCT College, functioning as the student sustainability club, has several key objectives aimed at promoting environmental awareness and practices within the college community:

- **Environmental Education:** Raising awareness among students about environmental challenges like pollution, climate change, and resource depletion.
- **Promoting Sustainable Practices:** Encouraging students to adopt sustainable practices in their daily lives on campus. This could involve initiatives like waste reduction, water conservation, energy efficiency, and promoting eco-friendly alternatives.
- **Building a Sustainable Campus:** Working towards making the SJHMCT campus itself more sustainable. This might involve activities like tree plantation drives, composting initiatives, or even influencing college policies on waste management and resource usage.
- **Empowering Changemakers:** The club likely aims to empower students to become environmental changemakers. This could involve encouraging participation in local environmental initiatives, advocacy for sustainable policies, or even inspiring them to pursue careers in sustainability.
- **The Context**
- **SJHMCT's Paryavarana Club isn't an average environmental group.** They target future hospitality leaders, equipping them with the skills to "green" the industry. Workshops focus on eco-friendly practices like water conservation and responsible waste management in hotels. Students delve deeper into sustainable design, local food sourcing, and reducing the college's footprint. Industry experts share insights, and the club even promotes responsible tourism. By bridging the gap between theory and real-world application, Paryavarana Club prepares SJHMCT graduates to become sustainability champions within the hotel industry.

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BEST PRACTICES-3

STAFF CAFETERIA AS A WELFARE MEASURE FOR BOTH TEACHING AND NON TEACHING STAFF

The SJIHMCT staff cafeteria ensures that employees have access to wholesome meals by providing high-quality cuisine at no cost. This type of welfare policy fosters an environment that extends beyond professional needs, addressing the overall well-being of both teaching and non-teaching staff. These activities demonstrate the institution's commitment to creating a friendly and fulfilling workplace culture

Objectives:

- Providing free food daily for faculty and staff of SJIHMCT from the college canteen.
- Improved Morale and Well-being of Faculty and Staff
- Regular access to healthy food on-site can significantly boost staff productivity.
- Time & Efficiency: Serving meals on campus saves staff time, allowing them to concentrate more on their work and yield better results.
- Attractiveness for Prospective Employees: Offering this benefit can make the college more appealing to potential faculty and staff, aiding in retention and reducing turnover.
- Enhanced Sense of Community: Shared meals can cultivate a sense of community and camaraderie among faculty and staff.
- Financial Benefits to Staff: This amenity helps staff save on food expenses, which can lead to significant financial savings, less commuting for meals, less time spent on dining, and ultimately contributes to a better work-life balance.

The Context

The staff cafeteria at SJIHMCT offers high-quality, complimentary meals to all faculty and staff, addressing the well-being of both teaching and non-teaching personnel. This initiative not only enhances physical health through regular access to nutritious food but also boosts morale and job satisfaction. By saving time otherwise spent on meal preparation or commuting for food, staff can focus more on their professional responsibilities, leading to increased productivity and efficiency. Additionally, the shared

dining experience fosters a sense of community and camaraderie, strengthening interpersonal relationships within the institution.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

PURSUIT OF EXCELLENCE IN HOSPITALITY SERVICES

SJIHMCT, South India's premier Institute providing AICTE approved 4-year degree courses in the field of Hotel Management and catering services. It Assured employment opportunities for graduates in Star Hotels, Cruise liners, Airlines, Railways, International & National Event Management, Multinational Companies and Hospitals.

Established in 2010, SJIHMCT has carved a niche for itself in the field of hospitality education in Kerala. The distinctive strength lies in the emphasis on practical learning, which sets the graduates apart in the competitive job market.

SJIHMCT advocates for a comprehensive approach to imparting knowledge that extends beyond traditional classroom learning. This philosophy encompasses hands-on practical sessions, exposure to industrial experiences, active involvement in organizing events, and managing diverse situations. By integrating these varied elements, SJIHMCT ensures that students receive a well-rounded education that prepares them not only academically but also practically and experientially for real-world challenges in their chosen fields.

SJIHMCT's dedication to practical learning translates into strong graduate outcomes. The focus on practical skills ensures graduates are not only industry-ready but also highly employable. News articles showcasing successful student internships on their website serve as a testament to this commitment. While the text doesn't explicitly mention it, SJIHMCT likely maintains relationships with past employers to gauge their satisfaction with graduate performance. Positive feedback from employers would be a powerful indicator of the program's effectiveness. Additionally, collecting and analyzing student feedback on the internship program would provide valuable insights into its success in preparing them for the workforce. Ideally, the program's effectiveness would be further solidified by awards or

recognition specifically for the internship program.

SJIHMCT recognizes the importance of continuous improvement within their practical learning approach. While domestic internships offer valuable experience, exploring international placements would broaden student perspectives and equip them for the global hospitality market. Mentorship programs with industry professionals could extend guidance and support beyond the internship, fostering long-term career development. Additionally, organizing workshops on specific hospitality skills like mixology, bartending, or social media marketing, could further enhance students' practical skillsets, ensuring they graduate with a well-rounded skill set that meets the ever-evolving demands of the industry.

SJIHMCT's emphasis on practical learning is a cornerstone of their success. By equipping students with the necessary skills and industry experience, they ensure graduates are well-positioned for promising careers in the dynamic hospitality sector.

Thematic Lunch: A Culinary Learning Experience

The theme lunch, a collaborative effort by students from various batches within the Bachelor of Hotel Management program, offers a rich learning experience. Students embark on a culinary adventure, researching, preparing, and presenting dishes from diverse cuisines. This not only broadens their knowledge of ingredients, cooking techniques, and presentation styles, but also fosters an appreciation for the cultural influences associated with each cuisine. The planning and execution itself is a valuable lesson. Students work together to plan menus, source ingredients, manage budgets, and ensure smooth service. This collaborative effort, often with senior students mentoring their juniors, hones teamwork, communication, and leadership skills. The event also serves as a microcosm of event management, with students taking charge of logistics like venue setup, decoration, and guest management. Throughout the process, students refine their service industry skills through plating and presentation techniques, practicing table etiquette, menu knowledge, and guest interaction. Ultimately, the theme lunch fosters not only essential hospitality skills but also a broader understanding and appreciation for diverse cultures within the industry.

Cafe Mocha: A Student-Run Learning Hub

Cafe Mocha is a student-run canteen concept within the institute, serving as a practical learning experience for students pursuing a Bachelor of Hotel Management (BHM) degree. It functions as a real-world cafe environment where students gain hands-on experience in various aspects of hospitality operations.

Cafe Mocha serves as a comprehensive learning lab for students pursuing a Bachelor of Hotel Management (BHM) degree. It goes beyond a typical canteen, transforming into a microcosm of the real-world hospitality industry. Students gain invaluable experience by managing the entire cafe operation, from menu planning and costing to food preparation, service, and interacting with customers. This hands-on approach not only equips them with the necessary skills in food and beverage operations but also provides a practical understanding of financial management through budgeting, inventory control, and cash flow. Cafe Mocha also ignites students' creativity and salesmanship as they develop marketing strategies to promote the cafe within the institute. Furthermore, students hone their essential customer service skills, practising order taking, bill presentation, and handling guest inquiries effectively.

Pala Palate -A Culinary Journey

Pala Palate: Pala Palate is a unique food festival organized by St. Joseph's Institute of Hotel

Management & Catering Technology (SJHMCT) in Palai. The festival has gained significant popularity for its innovative approach to showcasing different food cultures and ingredients.

Season 1: Millet Magic

The inaugural season of Pala Palate was dedicated to millets. This unsung hero of the grain world took center stage, with the festival organizing a spirited competition among students from various hotel management colleges. The focus was on exploring the versatility of millets and creating innovative dishes.

Season 2: Tapioca Tapestry

Moving beyond grains, the second season turned its attention to tapioca. In collaboration with Grameenam Mutholi, a pioneering farm cultivating 100 different tapioca varieties, the festival showcased the diverse culinary possibilities of this root crop.

Season 3: Jinal Gala Cake Extravaganza

The third season transformed into a sweet paradise with a cake festival. The festival featured a staggering 100 different varieties of cakes, a testament to the artistry and creativity of the baking world. Pala Palate distinguishes itself through several key elements. By dedicating each season to a specific ingredient or food category, the festival offers an in-depth exploration of culinary possibilities. Collaborations with organizations like Grameenam Mutholi enrich the event with authenticity and impact. The inclusion of student competitions fosters innovation and excitement. Moreover, each season showcases a wide array of dishes, ensuring a diverse culinary experience. Ultimately, Pala Palate transcends a typical food festival, serving as a platform to celebrate food diversity, promote local ingredients, and nurture culinary talent.

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5. CONCLUSION

Additional Information :

Nestled in the tranquil district of Kottayam in Palai, Kerala, St. Joseph's Institute of Hotel Management and Catering Technology is a shining example of quality in hospitality education. The institute was founded to develop future industry leaders in the hospitality and catering sectors. It provides a thorough four-year Bachelor's degree curriculum that combines academic rigor with real-world experience.

St. Joseph's Institute was established with the goals of providing high-quality education and promoting holistic development. Its cutting-edge facilities are designed to replicate authentic hospitality settings. Every feature of the campus, from well-maintained classrooms and a dedicated library to fully furnished kitchens and model hotel departments are intended to give students practical learning experiences under the direction of seasoned instructors who offer a plethora of industry knowledge.

The program is carefully designed to cover every facet of hotel management and catering technology, fusing academic understanding with real-world application and industry insights. To prepare them for success in a variety of professions within the hospitality industry, students get intense training in culinary arts, food and beverage management, housekeeping operations, front office management, and event planning. SJHMCT is always a forerunner in providing international exposure to the students in the key areas especially in culinary art by inviting faculty from partnership schools and provide the opportunities to participate in various international programmes.

Beyond academics, St. Joseph's Institute places a strong emphasis on the development of students' soft skills, moral principles, and entrepreneurial spirit. In addition to seminars and industry exchanges, a range of co-curricular activities are offered to enhance the learning experience and prepare graduates to be not only qualified professionals but also capable leaders in the highly competitive global hospitality sector.

Aspiring students looking for a life-changing educational experience in the heart of Kerala continue to choose St. Joseph's Institute of Hotel Management and Catering Technology because of its unwavering commitment to forming the future of hospitality professionals.

Concluding Remarks :

St. Joseph's Institute of Hotel Management and Catering Technology, Palai, offers an inspiring account of its commitment to providing top-notch hospitality education. As previously mentioned, we are dedicated to create a learning environment that is transformative and equips students with the skills they need to succeed in the fast-paced hospitality and catering sector.

Numerous significant strengths have surfaced during our evaluation. Our extensive infrastructure guarantees that students receive practical instruction that mimics real-world situations. It consists of well-equipped kitchens, realistic hotel setups, and well-maintained classrooms. A demanding curriculum that combines academic knowledge with practical expertise in the areas of culinary arts, food and beverage service, accommodation operations, and many more complements this hands-on approach.

Our mission is centered on fostering holistic growth. Faculty members coach students toward professional

growth and ethical leadership in addition to imparting knowledge based on their significant industry expertise. Our focus on moral principles, soft skills, and an entrepreneurial spirit enhances the educational experience and equips graduates to thrive in a cutthroat, international environment.

St. Joseph's Institute is unwavering in its quest for academic achievement and overall growth as we go forward. We are committed to keeping up the high standard of education we provide by embracing technology changes, improving industrial partnerships, and broadening our academic offerings.

In conclusion, St. Joseph's Institute of Hotel Management and Catering Technology, Palai, is dedicated to mould future leaders who will have a significant influence on the hospitality sector and beyond, making it a beacon of educational excellence in the hospitality field.