ST. JOSEPH'S INSTITUTE OF
**HOTEL MANAGEMENT&
CATERING TECHNOLOGY**
— PALAI —

MANAGED BY DIOCESE OF PALAI
AFFILIATED TO M.G. UNIVERSITY
APPROVED BY AICTE

Consolidated IQAC Action Take Report

TABLE OF CONTENT

Report on Action Taken Based on Stakeholders 'Feedback on Curriculum, Academic Performance and Ambience

2023-2024

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Report on Actions Taken Based on Stakeholders' Feedback on Curriculum, Academic Performance, and Ambience 2023-2024

Proposal to the Managing Board of Colleges

St. Joseph's Institute of Hotel Management and Catering Technology is dedicated to delivering an education that meets the evolving needs of students, employers, and society. By actively gathering feedback from our stakeholders on various aspects such as curriculum, academic performance, and campus environment, we ensure our decisions are informed and targeted. This valuable input guides our efforts in curriculum enhancement, teaching methodologies, and student support services, reinforcing our commitment to excellence and relevance in education.

Proposed Areas for Improvement

- Increase opportunities for students to develop both inter and intrapersonal skills.
- Organize more industry-led workshops and seminars to boost practical knowledge and employability skills. Encourage more collaborative efforts in these activities.
- Augment the curriculum to meet industrial demands and institutional requirements, ensuring it remains relevant for employment, self-employment, and higher education.
- Conduct regular reviews of infrastructure facilities to identify and address areas needing improvement.

Actions Taken by St. Joseph's Institute in Response to Stakeholder Feedback

In response to valuable feedback from students, teachers, alumni, and employers, St. Joseph's Institute of Hotel Management and Catering Technology has undertaken the following actions:

- Increased the number of activities organized by the Institution Innovation and Entrepreneurship Development centre (IEDC) nurture creativity, problem-solving skills, and entrepreneurial mindsets among students.
- Launched more initiatives for experiential learning, such as exhibitions and collaborative learning projects.
- Implemented value-added courses to emphasize employability skills.
- Encouraged more participative learning by organizing student-led activities.
- Continued to invest in infrastructure, including classrooms, laboratories, libraries, and other learning spaces, to support educational excellence.
- Renovated the advanced restaurant and started a student-run canteen to create more comfortable and inviting spaces for students to socialize and learn, thereby supporting educational excellence.
- It was decided to regularly solicit feedback from stakeholders to ensure the curriculum and college ambiance meet their needs.

IOAC Coordinator

Ms.Regy Joseph

Principal

Dr. Sheri Kurian

Report on Action Taken Based on Stakeholders 'Feedback on Curriculum, Academic Performance and Ambience

2022-2023

Report on Actions Taken Based on Stakeholders' Feedback on Curriculum, Academic Performance, and Ambience 2022-2023

To be Presented to the College Council and Managing Board of Colleges

Feedback on the curriculum, academic performance, and the overall academic environment was collected from students, teachers, alumni, and employers. The Internal Quality Assurance Cell (IQAC) has analysed this feedback and formulated several recommendations to enhance the educational experience and outcomes for all stakeholders. The key recommendations of the IQAC are as follows:

Curriculum Enhancement: Update or revise the curriculum to better align with the feedback received. This may involve introducing new topics, removing outdated information, or reordering the sequence of topics.

Skill Development Courses: To enhance employability, it is recommended to introduce certificate and value-added courses focused on imparting practical skills.

Industry Collaboration: Foster partnerships with industry professionals and community members to bridge the gap between academic content and real-world demands. Organize internships and On-the-Job Training (OJT) for all programs to expose students to practical aspects of their field.

Emerging Industry Trends: Continuously integrate emerging industry trends, technologies, and practices into the curriculum based on feedback from employers to ensure it remains current and relevant.

Supplementary Learning Materials: Develop additional supplementary learning materials, such as e-resources, videos, and interactive modules, to help students grasp challenging concepts more effectively.

Teacher Training: Offer training and development opportunities for teachers to equip them with the necessary skills to plan and deliver the curriculum more effectively

Soft Skills Development: Address feedback regarding soft skills, such as communication, teamwork, and critical thinking, by incorporating opportunities for their development throughout the curriculum.

Summary of Actions Taken

Curriculum Enhancement: Update or revise the curriculum by introducing new topics, removing outdated information, and reordering the sequence of topics. These modifications have been consolidated and discussed with an expert panel, including BoS members.

Skill Development Courses: To enhance employability, new value-added and certificate courses focused on practical skills have been introduced to bridge gaps in the syllabus.

Industry Collaboration: Establish partnerships with industry professionals to align academic content with real-world demands. Industrial and field visits resumed to provide students with practical exposure. Internships and On-the-Job Training (OJT) have been implemented for all programs, and collaborations with local businesses and organizations have created new internship and apprenticeship programs.

Emerging Industry Trends: Continuously integrate emerging industry trends, technologies, and practices into the curriculum based on employer feedback to keep it up-to-date and relevant.

Supplementary Learning Materials: Develop additional supplementary learning materials, including e-resources, videos, and interactive modules, to assist students in comprehending challenging concepts more effectively.

Teacher Training: Provide training and development opportunities for teachers to equip them with the necessary skills to plan and deliver the curriculum more effectively.

Soft Skills Development: Integrate opportunities for developing soft skills such as communication, teamwork, and critical thinking throughout the curriculum, based on stakeholder feedback.

Industry Collaboration: Resumed industrial and field visits to give students practical exposure. Implemented internships to provide students with skills aligned with industry needs. Partnered with local businesses and organizations to establish new internship and apprenticeship programs.

Supplementary Learning Resources: Expanded the library collection with more relevant reference books to support student learning.

Orientation: Conducted systematic orientation sessions for teachers and students on Outcome-Based Education (OBE), Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO).

Innovation and Entrepreneurship: Increased the number of activities organized by the Institution Innovation Council and Innovation and Entrepreneurship Development centre (IEDC) to foster creativity, problem-solving skills, and an entrepreneurial mindset among students.

IPR and Research Methodology: Conducted seminars on Intellectual Property Rights (IPR) and research methodology, contributing to the educational and professional development of students by equipping them with valuable knowledge and skills for their academic, research, and professional endeavours.

St. Joseph's Institute of Hotel Management and Catering Technology is dedicated to providing its students with high-quality education and a positive, supportive learning environment. The college continually collects feedback from all stakeholders on the curriculum and uses this feedback to make ongoing improvements.

IOAC Coordinator

Ms.Regy Joseph

Principal

Dr. Sheri Kurian

Report on Action Taken Based on Stakeholders 'Feedback on Curriculum, Academic Performance and Ambience

2021-2022

Action Taken Report on Stakeholders' Feedback on Curriculum

2021-2022

To be Presented to the College Council and Managing Board of Colleges

St. Joseph's Institute of Hotel Management and Catering Technology is dedicated to delivering a high-quality education that equips students for future success. The college regularly reviews its curriculum and actively seeks suggestions to ensure it meets the needs of all stakeholders, including students, teachers, alumni, and employers.

The college gathered feedback from stakeholders, leading to the following suggestions:

- Stakeholders, including students, teachers, and alumni, emphasized the need for increased opportunities in creative learning activities.
- There was a consensus among stakeholders to enhance students' skills through practical experiences in entrepreneurship and hands-on learning.
- Teachers advised updating the curriculum more frequently to integrate the latest educational advancements.
- They also underscored the importance of providing more opportunities for students to participate in research and project-based activities.
- Alumni suggested aligning the curriculum more closely with global competency standards.
- Employers recommended enhancing students' awareness of emerging job opportunities and essential skills.
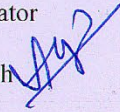
Actions Taken

The college has taken this feedback seriously and is currently formulating a plan to address the identified areas for improvement. The following actions have been implemented:

- Increased the number of seminars and workshops focusing on creative thinking and problem-solving.
- Encouraged student participation in creative competitions and hackathons.
- Established the Institution Innovation Council (IIC) to assist students in identifying and applying for opportunities.
- Promoted entrepreneurial skills among students through entrepreneurship courses, mentorship programs, and business plan competitions.
- Provided ongoing professional development for teachers to keep them informed about the latest educational advancements.
- Implemented a requirement for students to complete a research or project-related course as part of their program, with encouragement to publish findings in academic journals and conferences.
- Introduced G-Suite IDs for all faculty and students, and adopted the Moodle Learning Management System (LMS) for effective curriculum planning and delivery.

- Facilitated employer engagement through campus talks and workshops on current job trends and required skills.
- Organized career fairs and offered personalized career counselling services to assist students in identifying strengths, weaknesses, and developing career plans.
- Assisted students in crafting resumes, cover letters, and honing interview skills

IOAC Coordinator

Ms.Regy Joseph

Principal

Dr. Sheri Kurian