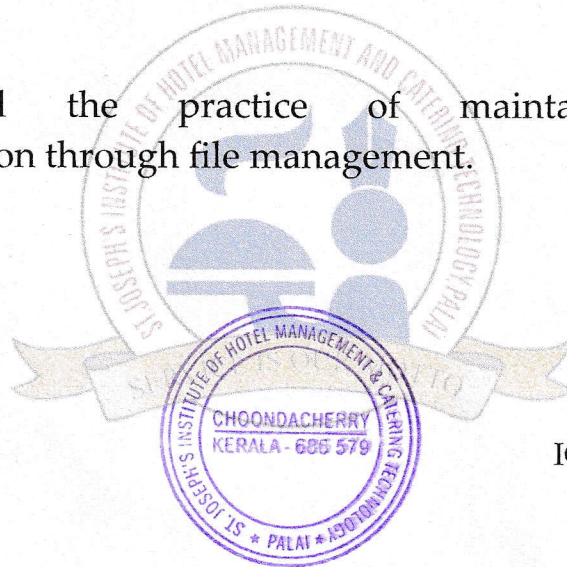




ACTION TAKEN REPORT OF INTERNAL QUALITY ASSURANCE CELL HELD ON 13/07/2021

- Dr. Jayashree Nair, IQAC coordinator, Bangalore conducted an orientation programme for the faculties.
- Introduced a variety of forms and formats like activity report, mentor mentee report format, remedial class, and lesson plan templates pertaining to both academic and extracurricular activities.
- Implemented the practice of maintaining systematic documentation through file management.

Principal



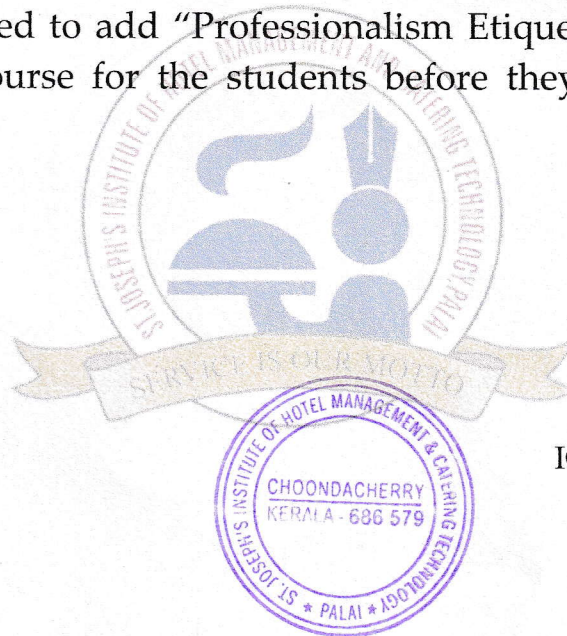
IQAC coordinator



ACTION TAKEN REPORT OF INTERNAL QUALITY ASSURANCE CELL HELD ON 22/10/2021

- The placement coordinator prepared the schedule and got it approved from the principal.
- A resource person was identified and it was decided to commence from the coming semester.
- Students were strictly instructed to take the exams seriously and the mentors were instructed to follow and present the report
- It was decided to add "Professionalism Etiquette and Grooming" an online course for the students before they disperse for their training.

Principal



IQAC coordinator



ACTION TAKEN REPORT OF INTERNAL QUALITY ASSURANCE CELL HELD ON 05/02/2022

- Faculties were allocated to guide the students who come out with creative and innovative ideas and receive feedback from the faculties that the students are doing well.
- Majority of the students watched online video resources related to the particular topic before they attended the session.
- The faculty members were divided into small groups and assigned to visit various hotels with which the college has signed MOUs.
- Now there is a centralized repository where everyone submits their activity reports, making them easily accessible to all when needed.

Dr. Sheri Kurian


Chairman




Ms. Regy Joseph

IQAC coordinator