

## MANDATORY DISCLOSURE

### I. Name of the Institution

Name	ST. JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, PALAI
AICTE File No. F.No.	F.No.South-West/1-9317780650/2021/EOA dated 02 July 2021
Date & period of last approval	Academic Year 2021-22
Address	Choondacherry P O., Kottayam Dist.
Village	Bharananganam
Taluk	Meenachil
District	Kottayam
Pin Code	686579
State	Kerala
STD Code	04822
Phone	239508, 239510 & 239511
Fax	
Email	<a href="mailto:info@sjhmct.ac.in">info@sjhmct.ac.in</a>
Web site	<a href="http://www.sjhmct.ac.in">www.sjhmct.ac.in</a>
Nearest railway station	Kottayam
Distance in kilometres (towards)	35 kms. West
Nearest Airport	Kochi
Distance in kilometres (towards)	90 kms. North-East

### II. NAME & ADDRESS OF THE PRINCIPAL

Name : Dr Sheri Kurian

Address : Principal, St. Joseph's Institute of Hotel Management and Catering Technology, Palai, Choondacherry P O, Kottayam Dist., 686579.

**III.NAME OF AFFILIATING UNIVERSITY: MAHATMA GANDHI UNIVERSITY,  
KOTTAYAM, KERALA.**

**IV.GOVERNANCE**

***IV.1 Members of Governing Body and details of statutory committees***

(given in the website)

The Governing Body is convened every year to discuss various developmental activities of the Institute, students hostel and amenities, campus interviews, Budget Estimates and Analysis of expenditure.

**IV.2. Executive Committee (Institute Council)**

1. Dr Joseph Maleparambil, Chairman
2. Fr. Joseph Vattappillil , Director, Vice Chairman
3. Dr Sheri Kurian , Principal (Convenor)
4. Fr. John Mattamundayil, Bursar
5. Fr. Thomas Njavallil, Lab. Manager
7. Mrs. Shyla Mathew , HoD

**IV.3. ACADEMIC COUNCIL**

1. Dr Sheri Kurian , Principal (Chairman)
2. Fr. Joseph Vattappillil , Director
3. Mrs. Shyla Mathew, HoD
5. Mr. Seby P Mathews, Asst. Professor
6. Mrs. Regy Joseph, Asst. Professor
7. Mr Sebastian Thomas, Asst. Professor.

The council meets once in a week to discuss various academic activities of the Institute which include:

- Conduct of sessional examinations
- Commencement date of classes for each semester
- Campus selection
- Preparation of timetable
- Examination result analysis
- Special attention to weaker students
- Conduct of sports, arts
- Arrangement for industrial visit and training

**V. PROGRAMME & FEE STRUCTURE**

Programme :	BHM (Bachelor of Hotel Management)
Duration :	4 years (8 semesters)
No. of seats :	180

Fees : Tuition Fee : Rs.75,000/- per year  
Hostel Rent: Rs. 2000/- p.m.  
Mess : Actuals (dividing system)

## **VI. FACULTY : Details given in website**

## **VII. PROFILE OF PRINCIPAL**

Name : Dr Sheri Kurian

Date of birth : 01.06.1968

Educational Qualification : B.Com., B.Sc.(Hotel Management (Management)  
MTM, Ph.D (Business Administration

Work Experience

Teaching : 28 years  
Research based papers published – 09  
No. of papers present in the National/International  
conferences -02  
No. of Ph.D scholars guided – 02  
Approved Ph.D guide in Hospitality Management,  
University of Mysore.

Date of joining the Institute : 01.01.2022

## **VIII. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCE AVAILABLE** (Provided in the website)

**VIII.1. Library** - No. of volumes 6529  
No. of titles 4479  
National journals - 06  
International journals – 03  
General journals – 07  
Library Management Software 1

## **VIII.2. Facilities for sports & Games**

Institute provides facilities for all sports items and games like  
Volleyball, Football, Badminton, basketball, cricket etc. to students.